



CITY OF BYRNES MILL
141 OSAGE EXECUTIVE CIRCLE
BYRNES MILL, MO 63051

PHONE 636.677.7727
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WWW.BYRNESMILL.ORG

APPLICATION FOR SIGN PERMIT

APPLICANT: _____ EMAIL: _____

ADDRESS: _____

HOME PHONE: _____ CELL PHONE: _____

OWNER OF SIGN (IF DIFFERENT THAN APPLICANT): _____ EMAIL: _____

ADDRESS: _____ PHONE: _____

SIGN INSTALLER: _____ EMAIL: _____

ADDRESS: _____ PHONE: _____

LOCATION OF SIGN (BUILDING, STRUCTURE OR ZONING LOT): _____ COST OF SIGN: _____

Requirements:

1. Site plan of property involved, showing accurate placement of proposed sign.
2. Two blueprints or ink drawings of plans and specifications of sign, method of construction and attachment to building or ground, including details of dimensions, materials, color and weight.
3. If required by City, a copy of stress sheets and calculations prepared by a Registered Structural Engineer registered by the State of Missouri, showing that the sign is designed for dead load and wind pressure in any direction in the amount required by this and all other applicable Ordinances of the City.
4. Written consent of the owner of the structure or property on which the sign is to be erected or attached.
5. Fees as established by the Byrnes Mill Board of Aldermen shall be paid for processing the permit. Fee must be paid when permit is approved.
6. The City may deny, suspend or revoke a permit issued under provisions of this article, whenever the permit is issued on the basis of a misstatement of facts or fraud. When denied, suspended or revoked written notice will be given.
7. If a sign is not completed and erected within six (6) months this permit is null and void.

Applicant Signature: _____ Date: _____

FOR OFFICE USE ONLY:

Approved: _____ Disapproved: _____ Reason: _____

Building Commissioner: _____ Planning & Zoning: _____

City Clerk: _____ Date: _____