



City of Byrnes Mill

141 Osage Executive Circle • Byrnes Mill, MO 63051

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www.byrnesmill.org

REQUEST FOR BUILDING PERMIT EXTENSION

This form shall be completed to request an extension of time for a Building Permit project. If a Building Permit has been issued but the project has not been completed within one year from the date of issuance, the permit will expire. The Building Inspector can extend a Building Permit one time for a period not exceeding 180 calendar days from the expiration date, if the Board of Alderpersons determines that circumstances beyond the control of the applicant prevented completion of the project.

BUILDING PERMIT REQUIREMENTS:

- BUILDING PERMITS EXPIRE 6 MONTHS FROM THE DATE OF ISSUANCE, AND MAY BE EXTENDED UP TO, BUT NOT EXCEEDING, 180 CALENDAR DAYS FROM THE EXPIRATION DATE WITH THE APPROVAL OF THE BOARD OF ALDERPERSONS.
- CONSTRUCTION MUST PROCEED IN ACCORDANCE WITH PLANS APPROVED BY, AND ON FILE WITH, THE CITY. CHANGES AND REVISIONS TO CONSTRUCTION DESIGN MUST BE APPROVED BY THE BUILDING INSPECTOR PRIOR TO CONTINUING WITH WORK.
- A BUILDING OR STRUCTURE ERECTED OR ALTERED UNDER A BUILDING PERMIT MAY NOT BE OCCUPIED OR USED UNTIL A CERTIFICATE OF OCCUPANCY HAS BEEN ISSUED BY THE BUILDING INSPECTOR AND CITY CLERK.
- FEE FOR EXTENSION SHALL BE **50% OF ORIGINAL PERMIT FEE**
- A \$25.00 **NON-REFUNDABLE** PROCESSING FEE IS ASSESSED ON ALL EXTENSION REQUESTS.

BUILDING PERMIT # _____

PROJECT ADDRESS/LOCATION: _____

REASON FOR PERMIT EXTENSION REQUEST: _____

DATE: _____

OWNER/REQUESTER SIGNATURE

PRINT NAME

EMAIL

PHONE NUMBER