

AGENDA

CITY OF BYRNES MILL
141 OSAGE EXECUTIVE CIRCLE
REGULAR MEETING VIA ZOOM VIDEO
SEPTEMBER 21, 2022, AT 7:00PM

PURSUANT TO RSMo 610.020.1 THIS MEETING WILL BE HELD ONLINE VIA ZOOM VIDEO CONFERENCE; MEMBERS OF THE PUBLIC CAN JOIN THE MEETING HERE:

Jhttps://us02web.zoom.us/j/82595968723 | Meeting ID: 825 9596 8723
One tap mobile +16469313860

A PUBLIC NOTICE IS HEREBY GIVEN AT 6:30PM--PUBLIC HEARING ON TAX LEVY

A PUBLIC NOTICE IS HEREBY GIVEN AT 6:45PM--BOA SPECIAL MEETING TO DISCUSS TAX LEVY

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL
- IV. AMENDING/APPROVING THE AGENDA
- V. AMENDING/APPROVING THE MINUTES OF
 - A. MINUTES OF 09/07/2022
- VI. CITY WARRANTS/FINANCIALS
 - A. WARRANTS FOR 09/19/2022
- VII. RECOGNITIONS AND PROCLAMATIONS
- VIII. OLD BUSINESS
 - A. JEFFERSON COUNTY SEWER
 - B. IT SUPPORT & SOLUTION PROPOSAL FOR BYRNES MILL
- IX. NEW BUSINESS
- X. LEGISLATION – UNFINISHED
- XI. LEGISLATION – NEW
 - A. **BILL NO 2022-955** AN ORDINANCE OF THE CITY OF BYRNES MILL, MISSOURI, SETTING THE CITY'S TAX RATE CEILING FOR THE 2022-2023 TAX YEAR
 - B. **BILL NO 2022-956** AN ORDINANCE OF THE CITY OF BYRNES MILL, MISSOURI, FIXING THE ANNUAL RATE OF LEVY FOR TAXES
- XII. ADMINISTRATORS REPORT
- XIII. DEPARTMENT HEAD REPORTS
- XIV. COMMISSION REPORTS
- XV. MAYORS REPORT
- XVI. PUBLIC FORUM

THERE WILL BE NO REGULAR OPEN PUBLIC FORUM DURING THE BOARD OF ALDERPERSONS REGULAR MEETING. IN LIEU OF THE NORMAL OPEN PUBLIC FORUM, THE PUBLIC IS INVITED TO SUBMIT WRITTEN COMMENTS AND/OR QUESTIONS VIA EMAIL TO CITYCLERK@BYRNESMILL.ORG OR USE THE "CHAT" FEATURE WITHIN THE MEETING. THE COMMENTS AND/OR QUESTIONS WILL BE READ DURING THE MEETING AND ENTERED INTO THE RECORD AS SUCH.

XVII. REQUEST FOR CLOSED SESSION (if needed)

XVIII. ADJOURNMENT

The next regular Board of Alderperson meeting will be held October 5, 2022, at 7:00 pm.

FOR HANDICAP ASSISTANCE PLEASE CONTACT CITY CLERK 48 HOURS IN ADVANCE AT
(636) 677-7727 x222

UPCOMING MEETINGS AND EVENTS

October 04, 2022	5:00pm-8:00pm	National Night Out
October 05, 2022	7:00pm	Board of Alderperson Meeting
October 10, 2022	7:00pm	Planning and Zoning Meeting
October 19, 2022	7:00pm	Board of Alderperson Meeting
November 02, 2022	7:00pm	Board of Alderperson Meeting
November 14, 2022	7:00pm	Planning and Zoning Meeting
November 16, 2022	7:00pm	Board of Alderperson Meeting
December 07, 2022	7:00pm	Board of Alderperson Meeting
December 21, 2022	7:00pm	Board of Alderperson Meeting
January 04, 2023	7:00pm	Board of Alderperson Meeting
January 18, 2023	7:00pm	Board of Alderperson Meeting
February 01, 2023	7:00pm	Board of Alderperson Meeting
February 15, 2023	7:00pm	Board of Alderperson Meeting
March 1, 2023	7:00pm	Board of Alderperson Meeting
March 15, 2022	7:00pm	Board of Alderperson Meeting
April 5, 2023	7:00pm	Board of Alderperson Meeting
April 19, 2023	7:00pm	Board of Alderperson Meeting

- REDISTRICTING

MEETING:

BOARD OF ALDERPERSON COUNCIL

MEETING DATE:

September 7, 2022

PAGE:

1 of 1

COUNCIL MEMBERS

		ROLL CALL	CONSENT AGENDA	BILL NO	RESOLUTION NO 2022-600	RESOLUTION NO 2022-601	MOTION TO POSTPONE CLOSED SESSION
MAYOR	ROB KICZENSKI	PRESENT					
ALDERPERSON I	GLENN LAVENTURE	ARRIVED 7:20PM	aye		aye	aye	aye
ALDERPERSON I	BOB PRADO	EXCUSED	EXCUSED		EXCUSED	EXCUSED	EXCUSED
ALDERPERSON II	GALEN HARRISON	PRESENT	aye		aye	aye	aye
ALDERPERSON II	CINDY DAVIES	PRESENT	aye		aye	aye	aye
ALDERPERSON III	MARY SCHEBLE	PRESENT	aye		aye	aye	aye
ALDERPERSON III	ROBEN HARRIS	EXCUSED	EXCUSED		EXCUSED	EXCUSED	EXCUSED
CITY ADMINISTRATOR	EMPTY						
CITY CLERK	AMY JO KENNEDY	PRESENT					
CITY ATTORNEY	ALLISON SWEENEY	PRESENT					
PUBLIC WORKS	BOB SCHMIDT	PRESENT					
POLICE DEPARTMENT	CHIEF FRANK	PRESENT					
CONSULTING CITY ADMINISTRATOR	DEBORAH LAVENTURE	PRESENT					

BOARD OF ALDERPERSONS REGULAR MEETING

141 Osage Executive Circle, Byrnes Mill, MO 63051

Board of Alderpersons Regular Meeting

Minutes from 09/07/2022 at 7:00pm

Mayor Rob Kiczenski called the meeting at 7:21pm.

The Board of Alderpersons meeting was also presented live via Zoom Video Conferencing

<https://us02web.zoom.us/j/82595968723> | Meeting ID: 825 9596 8723

The Pledge of Allegiance was recited.

ROLL CALL

Those present per roll call taken by Mayor Rob Kiczenski:

Galen Harrison

Cindy Davies

Mary Scheble

Glenn LaVenture (late)

Absent: Roben Harris and Bob Prado

Also present was: A Sweeney, City Attorney; D LaVenture, Consulting City Administrator; B Schmidt, Public Works; A Kennedy, City Clerk and Chief Frank

CONSENT AGENDA approved as submitted

AYES AYES: 4-M Scheble, G Harrison, C Davies, G LaVenture

NOES: 0

ABSENT: 2-R Harris & B Prado

REGULAR COUNCIL MEETING MINUTES FROM AUGUST 17, 2022-with the corrections of removing the <https://www.youtube.com> after Roben's name, also removing Roben as present and making her absent and correcting G Harrison last name to read correctly.

Alderperson M Scheble motioned to approve Minutes from August 17, 2022, second by Alderperson G Harrison. A roll call vote showed the following:

AYES: 4-M Scheble, G Harrison, C Davies, G LaVenture

NOES: 0

ABSENT: 2-R Harris & B Prado

CITY WARRANT LIST FROM AUGUST 25, 2022, IN THE AMOUNT OF \$5,064.72

Alderperson M Scheble motioned to approve Minutes from August 17, 2022, second by Alderperson G LaVenture. A roll call vote showed the following:

AYES: 4-M Scheble, G Harrison, C Davies, G LaVenture

NOES: 0

ABSENT: 2-R Harris & B Prado

CITY WARRANT LIST FROM SEPTEMBER 06, 2022, IN THE AMOUNT OF \$19,982.60

Alderperson G Harrison motioned to approve Minutes from August 17, 2022, second by Alderperson M Scheble. A roll call vote showed the following:

AYES: 4-M Scheble, G Harrison, C Davies, G LaVenture

NOES:

ABSENT: 2-R Harris & B Prado

PUBLIC HEARING

To be held on September 21, 2022, at 6:45pm to consider Tax Levy

RECOGNITIONS AND PROCLAMATIONS

None

OLD BUSINESS

Occupancy Permits-Building Inspector will take over the permits once hired in as full time. Staff currently working on a procedure for Occupancy permits to better serve the community.

NEW BUSINESS

Portable building for police

RESOLUTIONS

RESOLUTION NO 600-22 A RESOLUTION OF THE CITY OF BYRNES MILL, MISSOURI, AUTHORIZING THE MAYOR TO ENTER INTO AND EXECUTE AN AGREEMENT WITH CRYSTAL HEATING & COOLING FOR THE PURPOSE OF TWO SEPARATE INDOOR UNITS.

After reading and discussion of **RESOLUTION NO. 600-22** Alderperson G Harrison motioned to approve, second by Alderperson M Scheble. A roll call vote showed the following:

AYES: 4-M Scheble, G Harrison, C Davies, G LaVenture

NOES: 0

ABSENT: 2-R Harris & B Prado

RESOLUTION NO 601-22 A RESOLUTION OF THE CITY OF BYRNES MILL, MISSOURI, AUTHORIZING THE MAYOR TO ENTER INTO AND EXECUTE AN AGREEMENT WITH CURRENT INC. ELECTRIC & COMMUNICATIONS FOR THE PURPOSE OF ELECTRIC AT RECYCLE/PUBLIC WORKS BUILDING FOR THE NEW HVAC UNIT & MUNICIPAL COMPLEX FOR THE POLICE SIGN TRAILER & BUILDING

After reading and discussion of **RESOLUTION NO. 601-22** Alderperson G Harrison motioned to approve, second by Alderperson M Scheble. A roll call vote showed the following:

AYES: 4-M Scheble, G Harrison, C Davies, G LaVenture

NOES: 0

ABSENT: 2-R Harris & B Prado

ENTERING CREDIT CARD AGREEMENT WITH ENTERPRISE-will stop using Commerce bank credit cards so everything is in the same place. No need for Resolution just switching and we already bank with Enterprise.

LEGISLATION-UNFINISHED

None

LEGISLATION-NEW

None

ADMINISTRATORS REPORT

ACTING CITY ADMINISTRATOR, A SWEENEY- Courts are working on getting all the e-warrants in so we are more efficient.

Working on putting together a checklist for all permits, occupancy, building, pavilion, residential, sign and commercial to better serve the public. Monika and Amy Jo are working on reconcile the bank accounts, we are also getting an inventory put together, so we have a central location of valuables for a master list. Working on getting the software installed but there is 18 month wait so we are looking into other options. We now have Tuesday staff meetings. Currently seeking City Administrator taking applications until September 30, 2022.

DEPARTMENT HEAD REPORTS

Police Department Chief Frank-We were notified by Jeffco 911 Dispatch that we will be receiving 12 new portable radios, shoulder mikes, and chargers in November for no charge. These radios are worth over \$5000 each. We attended the Safe Sleep Baby Shower held at the High Ridge Fire Department. The event featured resources for new parents and how to keep their newborns safe. One of our officers will be receiving training on car seat safety and installation which will qualify us to receive free car seat for parents in need. I was the guest speaker at the International Overdose Awareness Day event last Wednesday at the Jefferson County Library. I attended a Jefferson County Backstoppers Board meeting earlier today. I attended a training meeting at the Missouri Police Chief's Association in Jefferson City last Friday. MIRMA conducted our semi-annual virtual firearms training with all officers last Monday. The Flock cameras should be installed by the next Board of Alderperson meeting. I am still not able to find a vicious animal control resource. I have applied for 3 equipment grants through MIRMA.

Public Works Department, Bob Schmidt- Finished the upper Byrnes Mill Clearview project a couple days early. And the one tree in the S turn. And we continue to pick up the trash on the roads.

COMMISSION REPORTS

None

MAYORS REPORT

We got a bid from Computer St. Louis to run the IT support for City Hall and Police Department, so we are more organized. They had clean stream, and it went very well. The group was big, and they removed a lot of tires and debris. A wonderful event and a good turnout. They collected a total 85 tires out of the river. Sewer District will be at the next meeting.

PUBLIC FORUM

Nothing to report

A motion to adjourn the meeting was made by C Davies, second by M Scheble. Voice vote: all ayes.

The regular meeting adjourned at approximately 8:06 pm.

The next regular Board of Alderpersons meeting will be held September 21, 2022, at 7:00 p.m.

Robert Kiczenski, Mayor

Attest:

Amy Jo Kennedy, City Clerk

City of Byrnes Mill

9/20/2022 2:51 PM

Register: 1001 · Enterprise Bank General 5512

From 09/19/2022 through 09/19/2022

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment C	Deposit	Balance
09/19/2022			-split-	Deposit		34.31	611,545.38
09/19/2022			1000 · General Revenu...	Deposit		16.79	611,562.17
09/19/2022			2800 · Miscellaneous ...	Deposit		20.00	611,582.17
09/19/2022	2942	AMEREN MISSOU...	623 · Accounts Payable	30 & FRANKS...	36.40		611,545.77
09/19/2022	2943	AMEREN MISSOU...	623 · Accounts Payable	4197 LOWER ...	240.98		611,304.79
09/19/2022	2944	AT&T	623 · Accounts Payable	OCTOBER 2022	276.64		611,028.15
09/19/2022	2945	AUTOZONE, INC.	623 · Accounts Payable	000742385	60.38		610,967.77
09/19/2022	2946	CHARTER/SPECTR...	623 · Accounts Payable	CITY HALL &...	279.94		610,687.83
09/19/2022	2947	CHARTER/SPECTR...	623 · Accounts Payable	PW 09/08/22-1...	187.96		610,499.87
09/19/2022	2948	COMMERCE BAN...	623 · Accounts Payable	5858	3,536.78		606,963.09
09/19/2022	2949	CONVERGENT CO...	623 · Accounts Payable	INSTALLATI...	1,350.00		605,613.09
09/19/2022	2950	HOOD'S HOUSE SP...	623 · Accounts Payable	Hagemeister H...	19.99		605,593.10
09/19/2022	2951	HOUSE SPRINGS D...	623 · Accounts Payable		243.59		605,349.51
09/19/2022	2952	JEFFCO PUBLIC S...	623 · Accounts Payable	141 OSAGE E...	54.03		605,295.48
09/19/2022	2953	JEFFERSON COLL...	623 · Accounts Payable	2022-2023	1,320.00		603,975.48
09/19/2022	2954	JOHN DEERE FINA...	623 · Accounts Payable	BUCHHEITS ...	126.12		603,849.36
09/19/2022	2955	LEON UNIFORM C...	623 · Accounts Payable		217.88		603,631.48
09/19/2022	2956	MIRMA	623 · Accounts Payable	POLICE SEMI...	170.00		603,461.48
09/19/2022	2957	MISSOURI LAWYE...	623 · Accounts Payable	10017655	15.75		603,445.73
09/19/2022	2958	MISSOURI POLICE...	623 · Accounts Payable	ACCREDITAT...	1,666.25		601,779.48
09/19/2022	2959	NAPA AUTO PARTS	623 · Accounts Payable		126.79		601,652.69
09/19/2022	2960	P&M EXCAVATING	623 · Accounts Payable	Capital Imprv...	14,552.00		587,100.69
09/19/2022	2961	PRESLEYS GLASS,...	623 · Accounts Payable		261.91		586,838.78
09/19/2022	2962	PUBLIC WATER S...	623 · Accounts Payable	121335	158.42		586,680.36
09/19/2022	2963	PUBLIC WATER S...	623 · Accounts Payable	180073	23.25		586,657.11
09/19/2022	2964	PUBLIC WATER S...	623 · Accounts Payable	180074	16.56		586,640.55
09/19/2022	2965	QUILL LLC	623 · Accounts Payable	OFFICE SUPP...	109.55		586,531.00
09/19/2022	2966	REJIS COMMISSIO...	623 · Accounts Payable	invoice# 48262...	345.25		586,185.75
09/19/2022	2967	REJIS COMMISSIO...	623 · Accounts Payable	00030070	23.00		586,162.75
09/19/2022	2968	REJIS COMMISSIO...	623 · Accounts Payable	SHOW ME CO...	87.00		586,075.75
09/19/2022	2969	ROBERT K. SWEE...	623 · Accounts Payable	08/1/22-8/31/22	7,780.00		578,295.75
09/19/2022	2970	St. LUKES WORKP...	623 · Accounts Payable	NEW HIRE SC...	60.00		578,235.75
09/19/2022	2971	SUPPLY CONCEPT...	623 · Accounts Payable	PAPER-RESO...	161.15		578,074.60
				TOTAL	33,507.57		

**BYRNES MILL
MOBILE HOME PARK
PUMP STATION &
FORCEMAIN**

SB (xx') - SOIL BORING

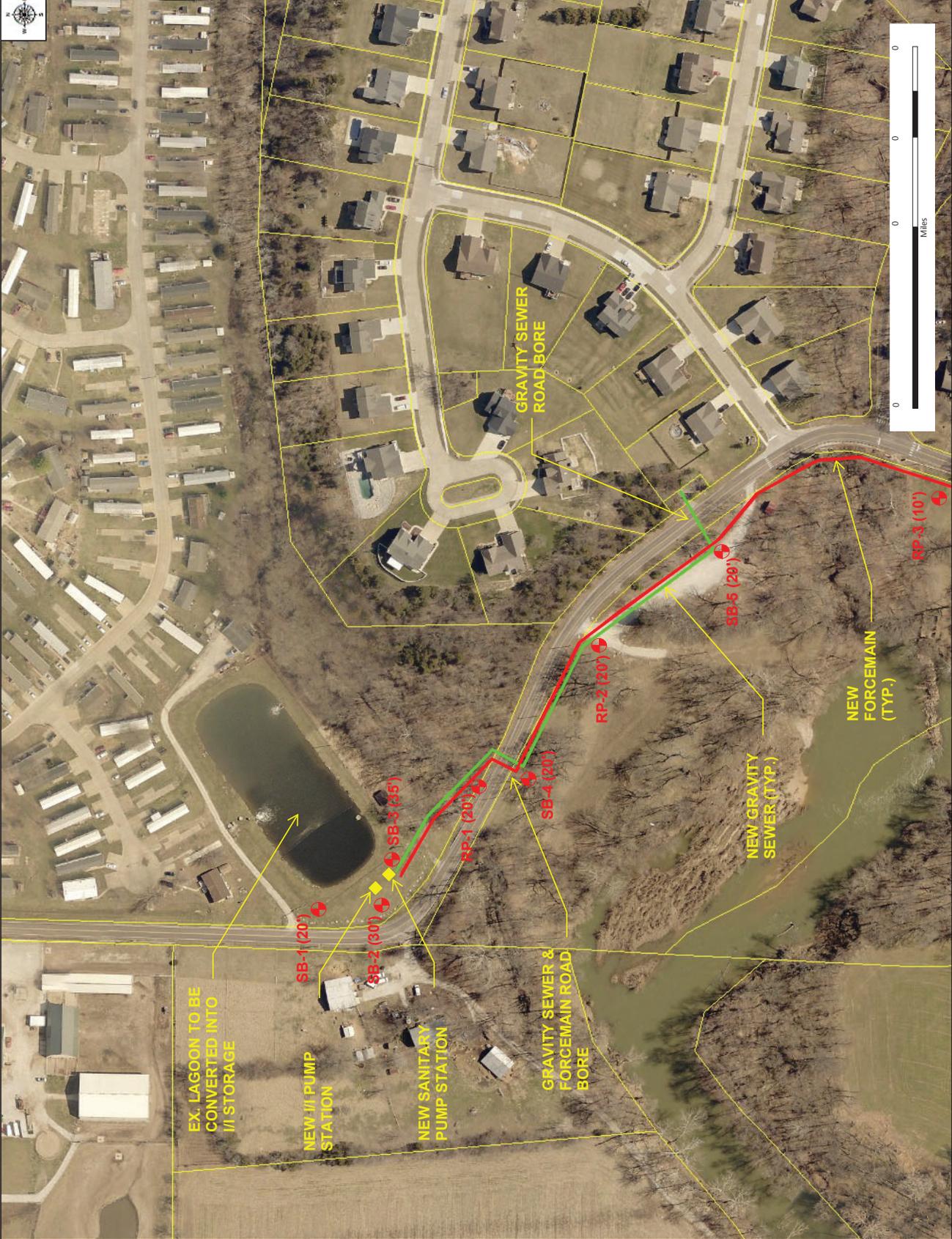
RP (xx') - ROCK PROBE



SHEET NO. 1 OF 4

Prepared By

HORNER SHIFRIN



**BYRNES MILL
MOBILE HOME PARK
PUMP STATION &
FORCEMAIN**

SB (xx') - SOIL BORING

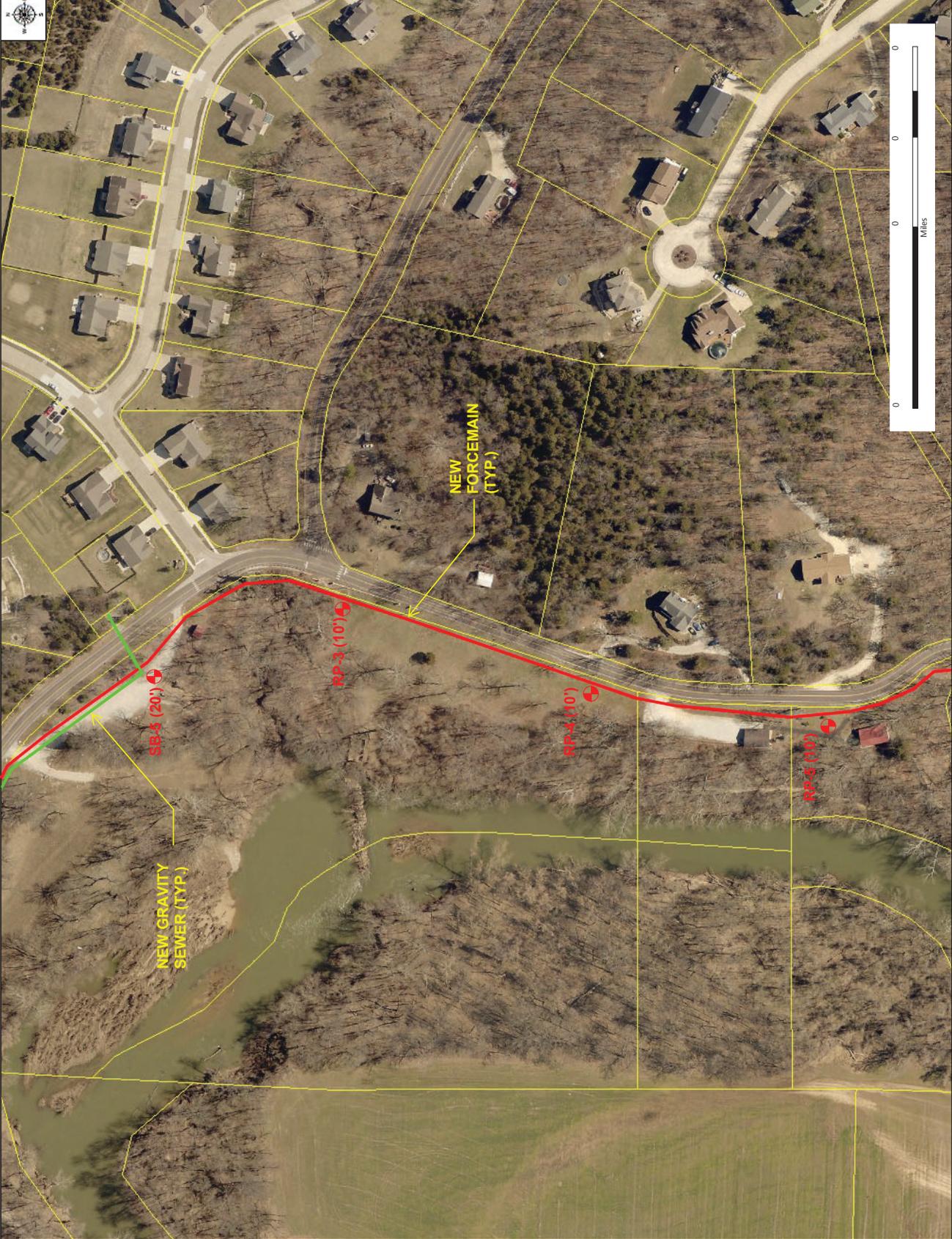
RP (xx') - ROCK PROBE



SHEET NO. 2 OF 4

Prepared By

HORNER SHIFRIN



**BYRNES MILL
MOBILE HOME PARK
PUMP STATION &
FORCEMAIN**

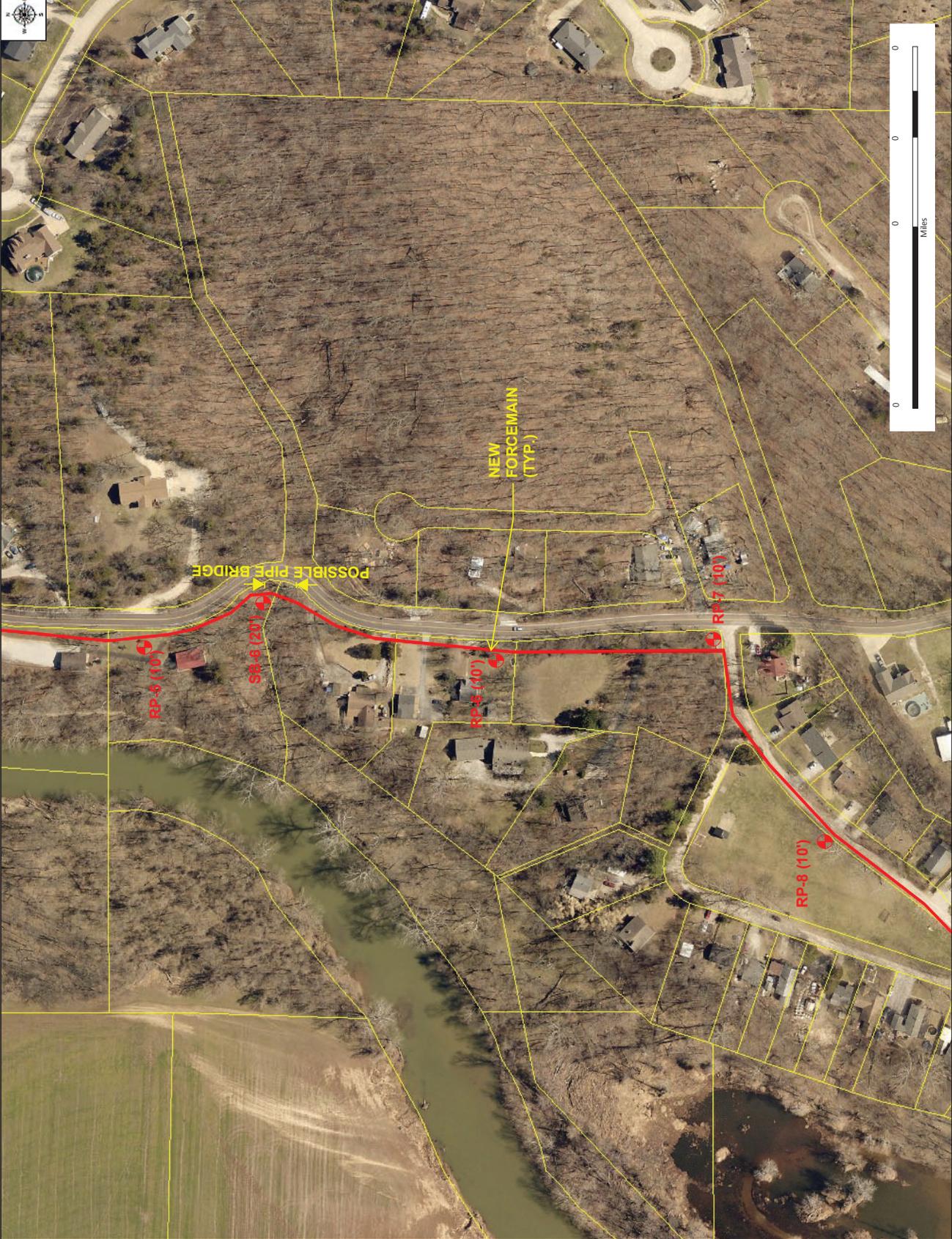
SB (xx')  - SOIL BORING

RP (xx')  - ROCK PROBE



SHEET NO. 3 OF 4

Prepared By
HORNER SHIFRIN





**BYRNES MILL
MOBILE HOME PARK
PUMP STATION &
FORCEMAIN**

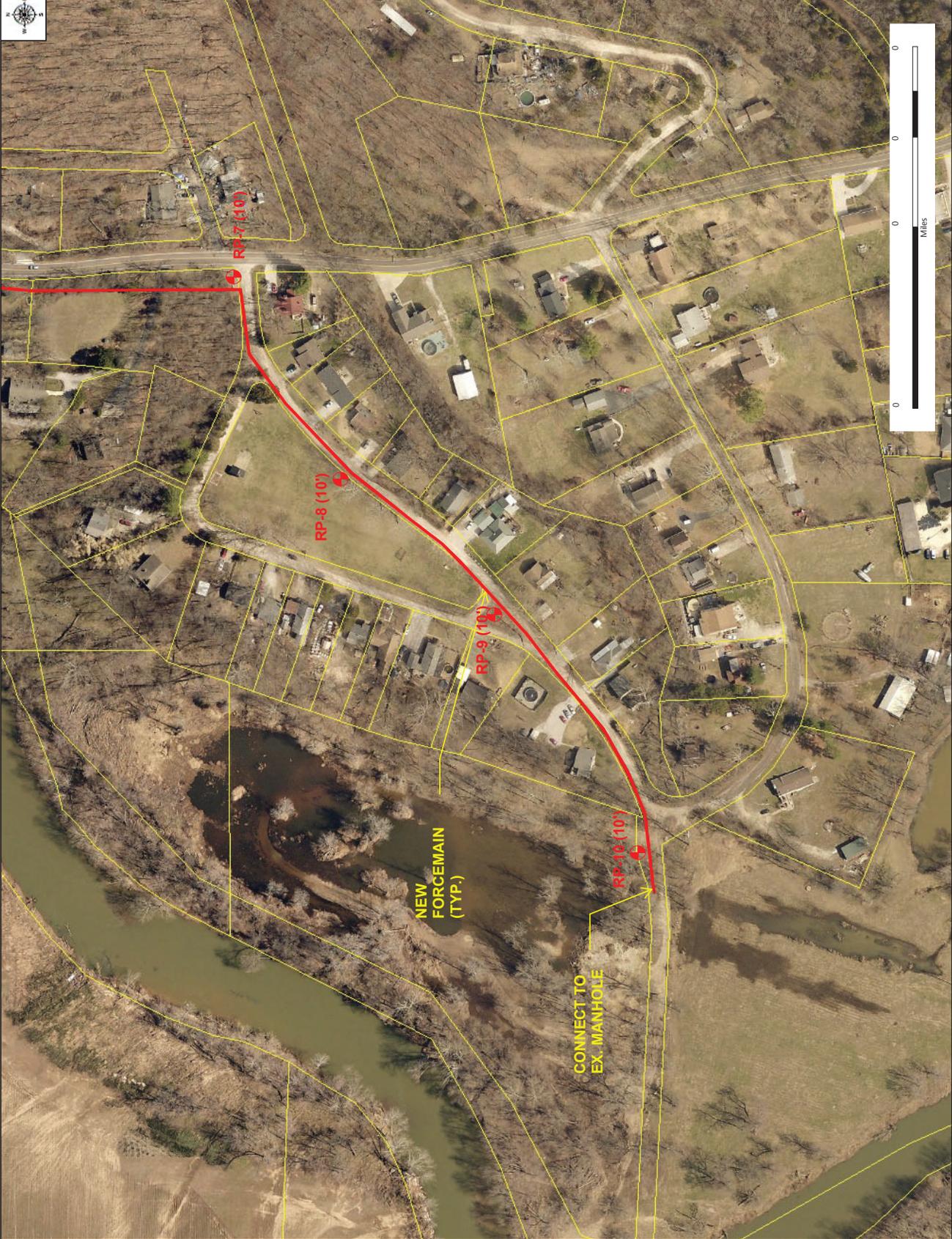
SB (xx') - SOIL BORING

RP (xx') - ROCK PROBE



SHEET NO. 4 OF 4

Prepared By
HORNER SHIFRIN



NEW
FORCEMAIN
(TYP.)

CONNECT TO
EX. MANHOLE

RP-7 (10')

RP-8 (10')

RP-9 (10')

RP-10 (10')



**BYRNES MILL
MOBILE HOME PARK
PUMP STATION &
FORCEMAIN**

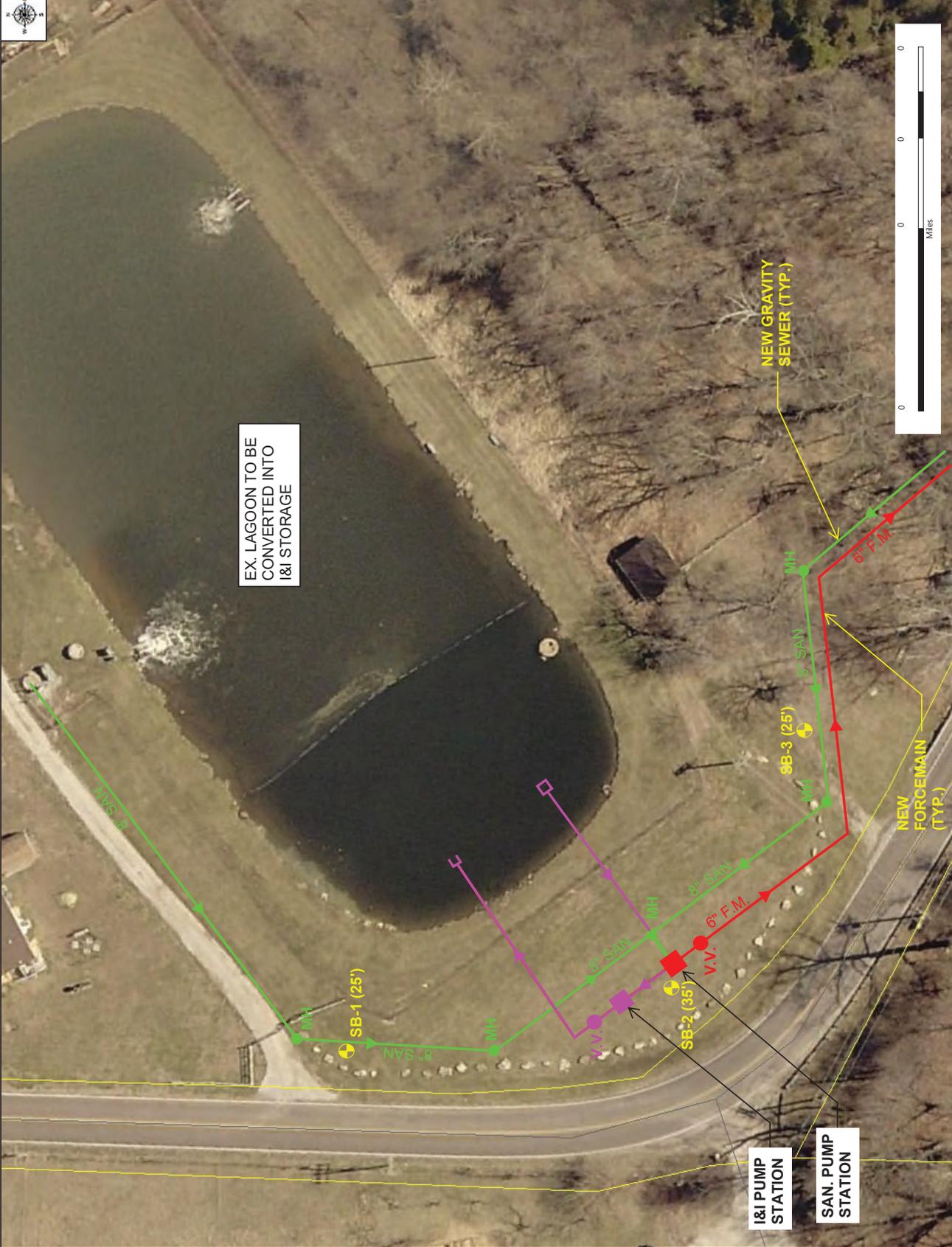
SB (xx') - SOIL BORING
RP (xx') - ROCK PROBE

July 29, 2022



REVISED LAYOUT (1)

Prepared By



EX. LAGOON TO BE
CONVERTED INTO
I&I STORAGE

I&I PUMP
STATION

SAN. PUMP
STATION



**BYRNES MILL
MOBILE HOME PARK
PUMP STATION &
FORCEMAIN**

SB (xx') - SOIL BORING
RP (xx') - ROCK PROBE

July 29, 2022



REVISED LAYOUT (2)

Prepared By
HORNER SHIFRIN





**BYRNES MILL
MOBILE HOME PARK
PUMP STATION &
FORCEMAIN**

SB (xx') - SOIL BORING

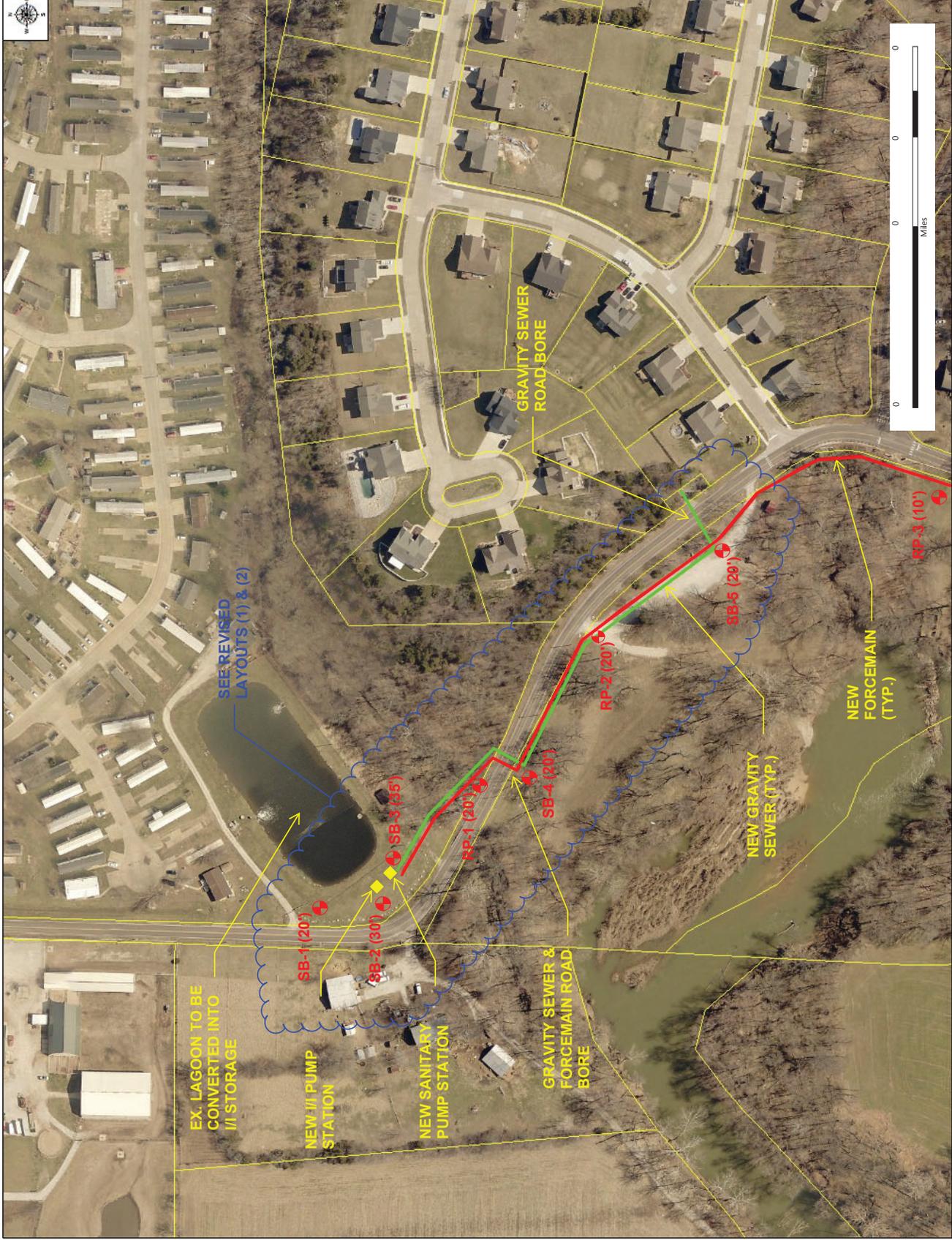
RP (xx') - ROCK PROBE



SHEET NO. 1 OF 4

Prepared By

HORNER SHIFRIN



EX. LAGOON TO BE
CONVERTED INTO
I/I STORAGE

NEW I/I PUMP
STATION

NEW SANITARY
PUMP STATION

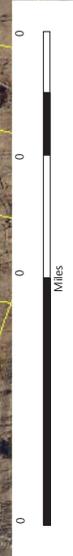
GRAVITY SEWER &
FORCEMAIN ROAD
BORE

SEE REVISED
LAYOUTS (1) & (2)

GRAVITY SEWER
ROAD BORE

NEW GRAVITY
SEWER (TYP.)

NEW FORCEMAIN
(TYP.)



SB-1 (20')

SB-2 (30')

SB-3 (25')

RP-1 (20')

SB-4 (30')

RP-2 (20')

SB-5 (29')

RP-3 (10')

**BYRNES MILL
MOBILE HOME PARK
PUMP STATION &
FORCEMAIN**

SB (xx') - SOIL BORING

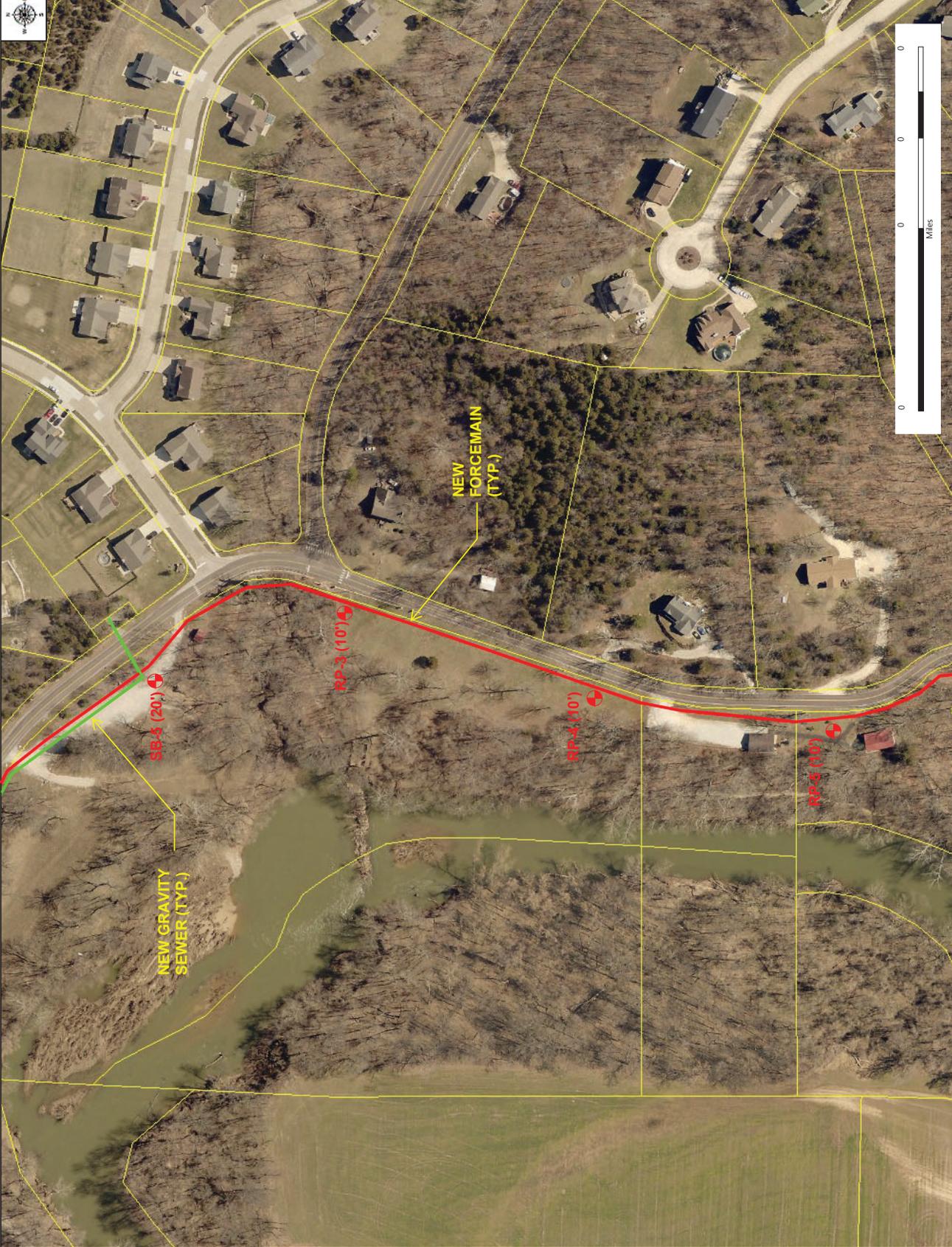
RP (xx') - ROCK PROBE



SHEET NO. 2 OF 4

Prepared By

HORNER SHIFRIN



**BYRNES MILL
MOBILE HOME PARK
PUMP STATION &
FORCEMAIN**

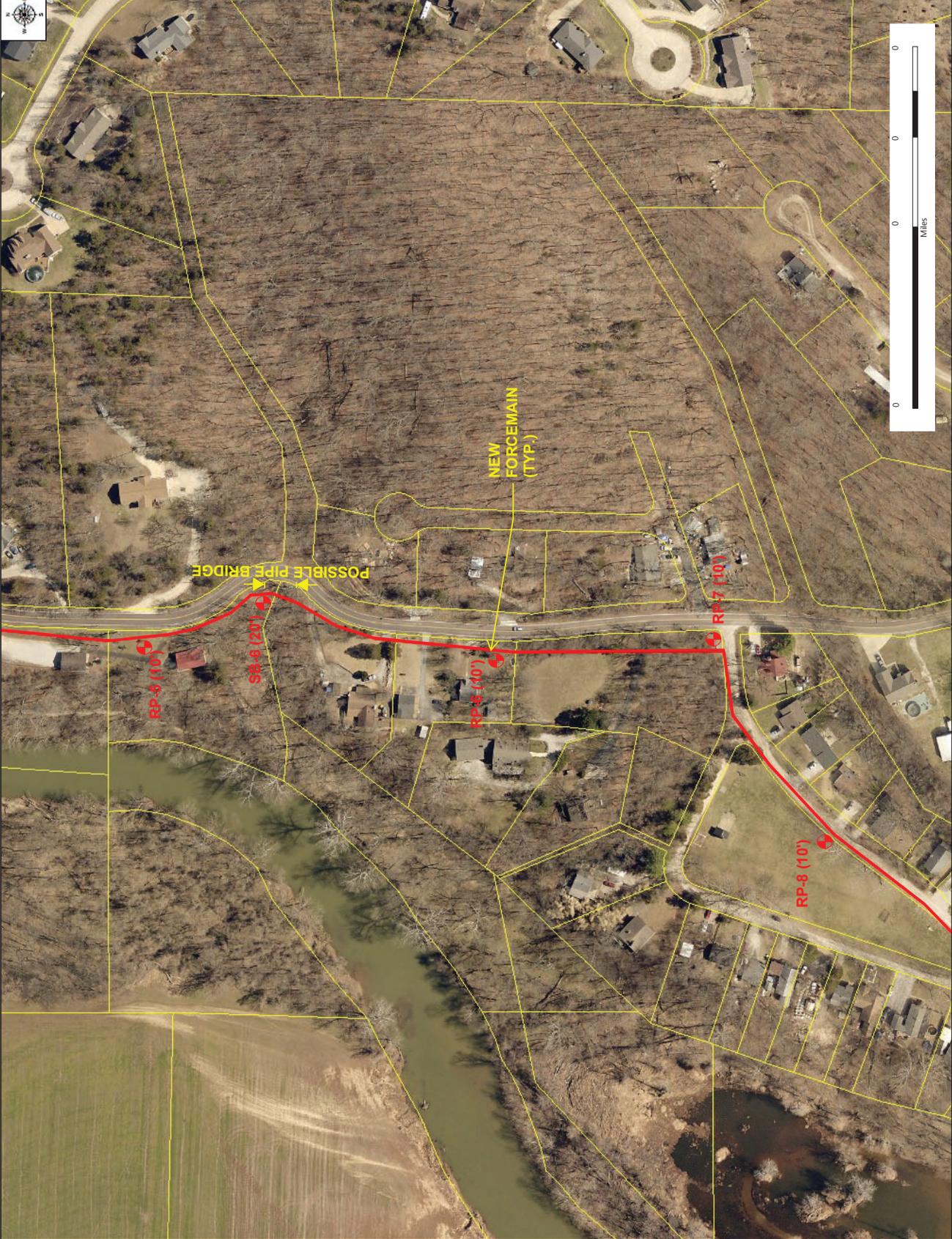
SB (xx')  - SOIL BORING

RP (xx')  - ROCK PROBE



SHEET NO. 3 OF 4

Prepared By
HORNER SHIFRIN





**BYRNES MILL
MOBILE HOME PARK
PUMP STATION &
FORCEMAIN**

SB (xx') - SOIL BORING

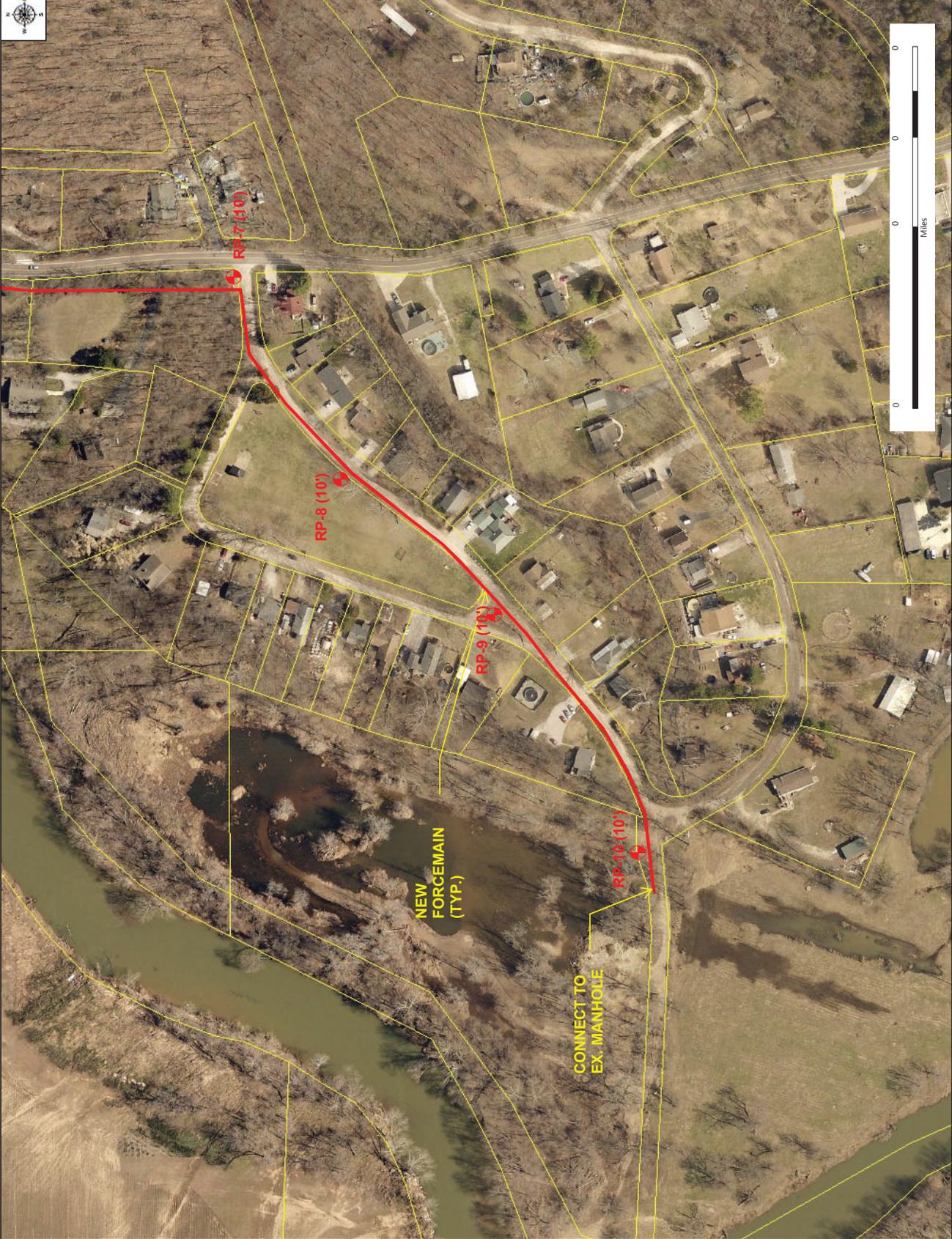
RP (xx') - ROCK PROBE



SHEET NO. 4 OF 4

Prepared By

HORNER SHIFRIN



be recorded in the lands records of Jefferson County. said real estate more completely described in the legal description attached hereto and incorporated herein by reference as Exhibit A.

4. It is agreed by the City and Devon Ising and Terry Oberer that Devon Ising and Terry Oberer may, at their option, serve as members of any park board or other governing body of the City of Byrnes Mill which is formed particularly to address issues regarding the City Park.

IN WITNESS WHEREOF, the parties hereto have dully executed this instrument on this 1st day of August, 2001.

William E. Sehie

William E. Sehie
City Administrator

Devon K. Ising

Devon K. Ising

Terry Oberer

Terry Oberer

AN ORDINANCE AUTHORIZING THE CITY ADMINISTRATOR OF THE CITY OF BYRNES MILL TO ENTER INTO AN AGREEMENT OF COOPERATION BETWEEN DEVON ISING, TERRY OBERER, AND THE CITY OF BYRNES MILL TO PROVIDE FUNDS FOR THE PURCHASE OF REAL ESTATE CURRENTLY KNOWN AS BYRNES MILL PARK, CONSISTING OF MORE THAN 18 ACRES ON LOWER BYRNES MILL ROAD AND MORE PRECISELY DESCRIBED AS MILL HILL FARMS LOTS 1, 2, AND 3.

WHEREAS, Devon Ising is contributing \$20,000 and Terry Oberer is contributing \$21,152, as independent citizens desire to provide the aforementioned amounts toward the purchase of the above referenced property, and

WHEREAS, Devon Ising and Terry Oberer wish to have input with regard to the use of the park and wish to receive their money back in the event that the above referenced property should ever be used for anything other than the City Park of the City of Byrnes Mill.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMAN OF THE CITY OF BYRNES MILL, MISSOURI, AS FOLLOWS:

Section 1. The Board of Alderman find that it is in the best interest of the City of Byrnes Mill to enter into an Agreement of Cooperation with Devon Ising and Terry Oberer, independently in their capacity as private citizens, a copy of which is attached hereto and by reference made part hereof, to provide funding for the purchase of Byrnes Mill Park, which consist of 18+acres on Lower Byrnes Mill Road, more precisely known as Mill Hill Farms Lots 1, 2 and 3, and said real estate be utilized solely as the City Park for the City of Byrnes Mill.

Section 2. All officials of the City are authorized to do all acts and execute all documents and contracts for all services to do any or all work or perform all things necessary to carry out the Agreement as aforesaid.

Section 3. This ordinance shall be in full force and effects from and after the date of its passage and approval.

Section 4. This ordinance shall not be codified.

BILL 504

ORDINANCE 504-01

Read (in full two times) (by title two-times, copies of the proposed ordinance having been made available for public inspection at the place of the meeting prior to the time the bill was under consideration by the Board of Alderman) and passed by the board of Alderman of the City of Byrnes Mill this 1st day of August, 2001.

Richard G. Ross
Richard Ross, Ward I

Dennis Martin
Dennis Martin, Ward I

Jerry Klipsch
Jerry Klipsch, Ward II

John Scheble
John Scheble, Ward III

Milton Chisum
Milton Chisum, Ward III

ATTEST:

Roselee Bauer, CMC
Roselee Bauer, CMC
City Clerk



Lower Big River Wastewater Treatment Facility (WWTF)

Regionalization Project – Phase 1

To improve wastewater collection and treatment facilities within the Byrnes Mill, Bear Creek, Heads Creek, Dulin Creek watersheds the Jefferson County Public Sewer District (JCPSD) is providing a regionalization program to eliminate smaller inefficient wastewater treatment facilities (WWTF) and transport flow to the Lower Big River WWTF. The new wastewater facilities will be more cost efficient, meet the latest regulatory requirements, and provide a healthier environment for area residents. The design and construction will be paid for using USDA-Rural Development low-interest funding. These funds are made available for infrastructure projects involving water and wastewater projects in rural areas across the State. Due to the long-term, fix-rates involved, we are able to secure tax-free funding that keeps our rates much lower than through the use of conventional loan programs.

A brief description of the Phase 1 projects are as follows:

- **Byrnes Mill Mobile Home Park Pump Station & Force Main:** Construction of a new sanitary pump station and 4,400' of force main to eliminate the existing Byrnes Mill Mobil Home Park WWTF and transport flow to the Lower Big River WWTF.
- **NW Valley Middle Interceptor Sewer:** Construction of 5,300' of new interceptor sewer to eliminate the existing NW Valley Middle School WWTF and transport flow to the Lower Big River WWTF.
- **House Springs Interceptor Sewer:** Construction of 5,500' of new interceptor sewer to eliminate the existing House Springs Intermediate School and Woodridge Estates WWTF's and transport the flow to the Lower Big River WWTF.
- **House Springs Pump Station & Force Main:** Replacement and upsizing of the existing sanitary pump station and 5,300' of force main that collects and pumps flow from the Bear Creek, Heads Creek and Dulin Creek watersheds to the Lower Big River WWTF.
- **Lower Big River WWTF Plant Improvements:** Expansion of the existing Lower Big River WWTF to increase secondary capacity of the plant from 400,000 gpd to 700,000 gpd with the addition of one new activated sludge treatment unit and rehabilitation of the existing AST units. In addition, upgrades will be made to the plant headworks, UV disinfection, and other miscellaneous improvements.

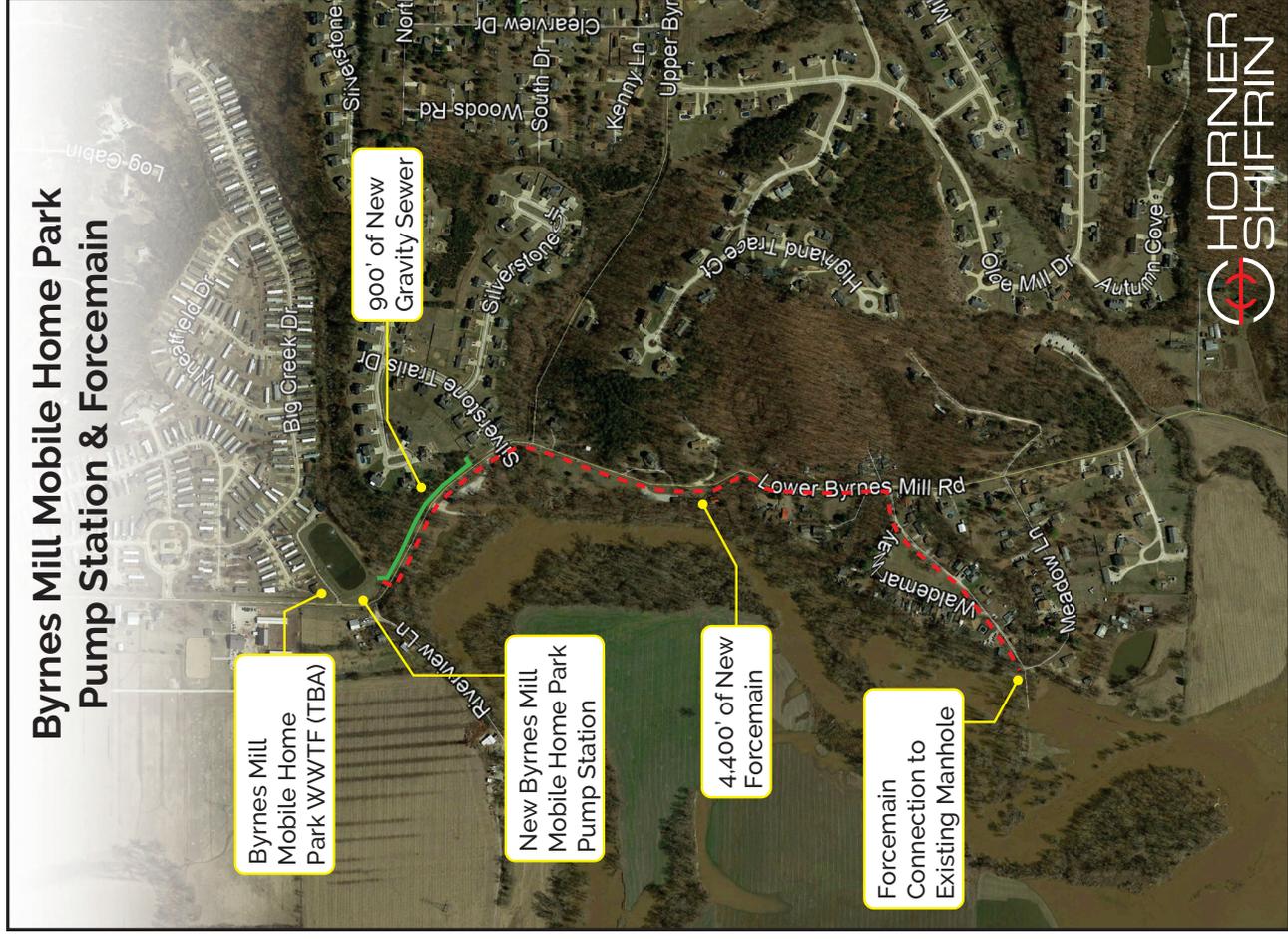
District Manager
Douglas Bjornstad, PE

Board of Trustees

Chairman - Peter Birkes
Vice Chairman - Wade Amsden

Secretary - David Courtney
Financial Officer - David Keeley

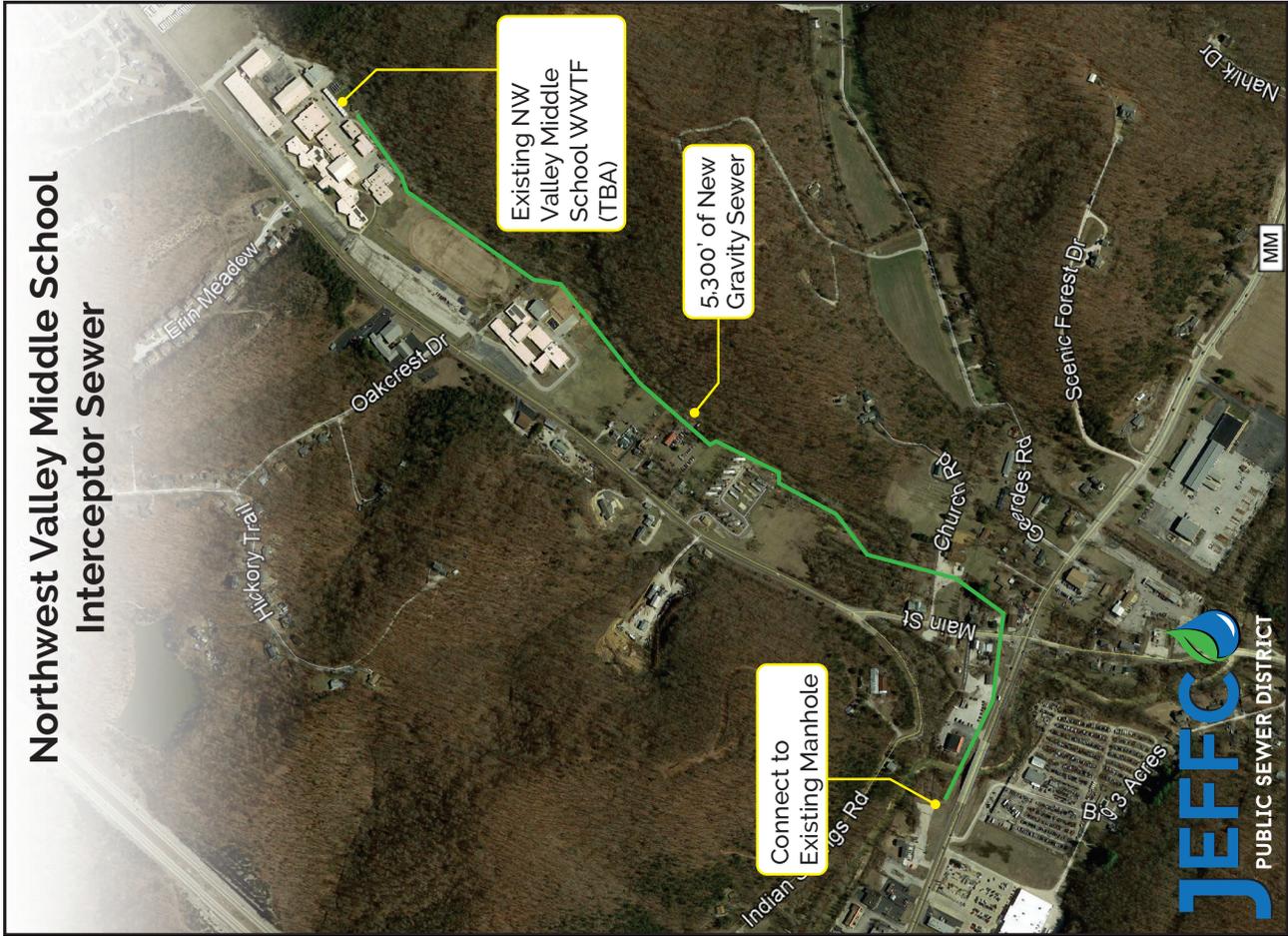
Trustee - Clyde Pratt



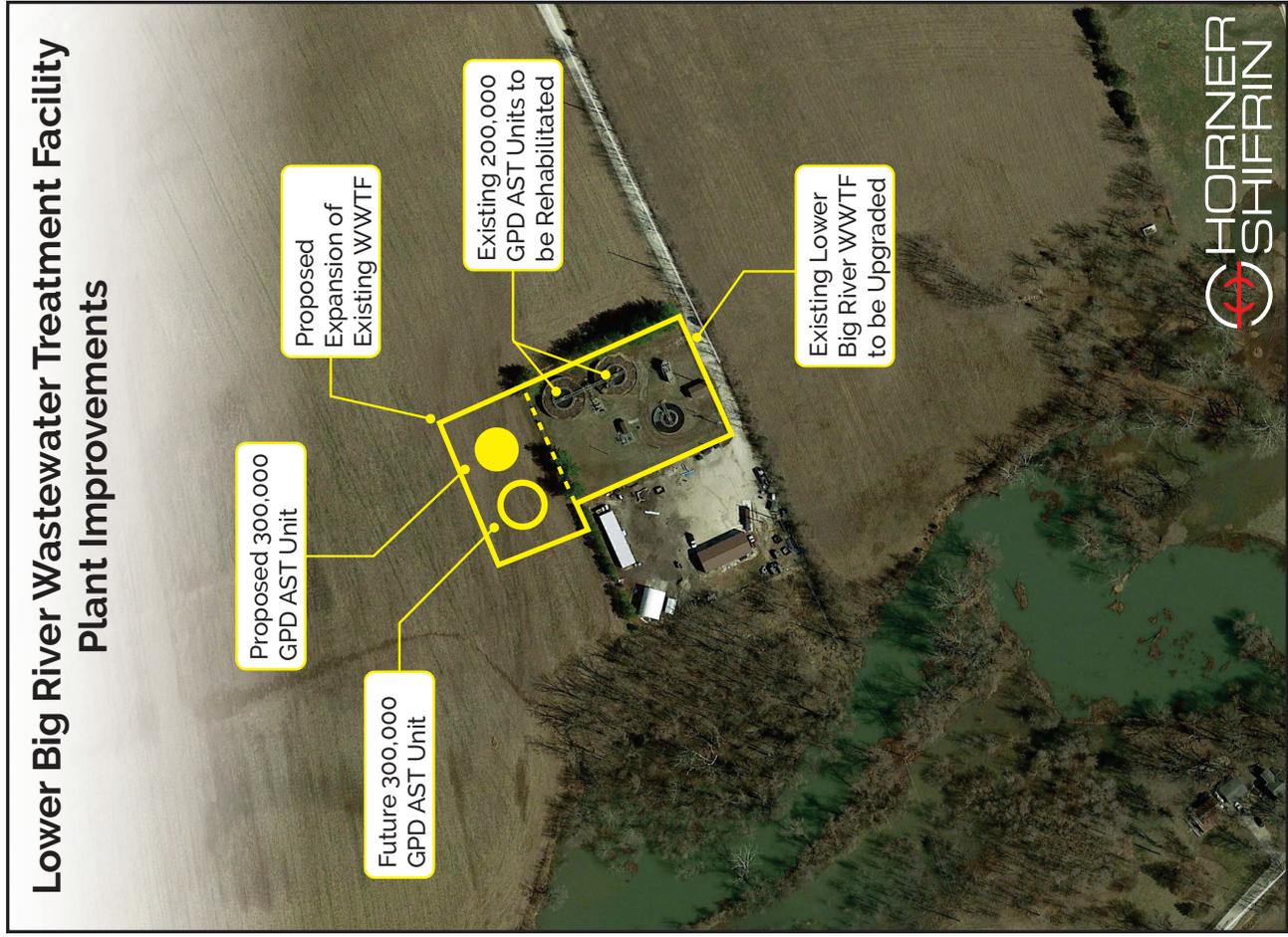
House Springs Interceptor Sewer



Northwest Valley Middle School Interceptor Sewer



Lower Big River Wastewater Treatment Facility Plant Improvements



House Springs Pump Station & Forcemain



Big River Hills Indian Burial Ground



Chapter 705. On-Site Sewage Treatment Code

ARTICLE IV. Site Evaluation and Requirements

Section 705.210. Site Requirements.

[Ord. No. 11-0248 §1, 8-9-2011]

- A. *Ground Water, Bedrock Or Slowly Permeable Soils.* There shall be a minimum of three (3) feet of soil between the bottom of the soil absorption system and high ground water or bedrock. Soil with a loading rate of four-tenths (0.4) gallon/square foot or faster shall exist for the depth of the proposed soil absorption system. There shall be forty-eight (48) inches of suitable soil for a conventional soil absorption system.
- B. *Loading Rate, Trench Or Bed.* A subsurface soil absorption system of the trench or bed type shall not be installed where the loading rate is slower than two-tenths (0.2) gallon/square foot without installing a holding tank and/or a sewer system with provision for pumping and a pumping agreement by owner and registered hauler. Also see Section **705.420** Alternative Systems.
- C. *Filled Area.* Shallow placement of absorption trenches shall be utilized where insufficient depth to seasonally high or perched water table or where insufficient soil thickness prevents the placement of conventional distribution lines in accordance with this Section. Shallow trenches shall be designed and constructed to provide a minimum of two (2) feet of natural soil separation between the trench bottom and the uppermost elevation of the seasonally high or perched water table and rock. If an area is to be filled and the trenches constructed in the fill with the bottom of the trenches in at least six (6) inches of existing soil, the following procedures are required.
1. *Placement of fill.* The approval of a conventional soil absorption system shall be based on evidence indicating its conformance to code requirements for area, morphology and elevation. The fill material shall be of a sandy loam, or silt loam texture, as defined in Soil Group II. The fill material shall not be hauled or worked wet. The area to be filled shall have proper erosion control, and be protected from traffic, small brush and trees removed prior to placement.
 2. *Bedrock.* Sites with less than thirty-six (36) inches of soil over bedrock are permitted to be filled with sandy loam soil or coarser material up to and including medium sand to overcome the site limitations. If the area to be filled has less than six (6) inches of existing soil between bedrock and the fill material, a minimum of six (6) inches of Group I soil shall be filled above the bedrock before placing Group II soil. The area to be filled shall extend twenty (20) feet minimum beyond the edge of the drainfield trenches in all directions.
 3. *High ground water.* Sites with less than thirty-six (36) inches of soil over high ground water or estimated high ground water, where the original soil texture is sand or loamy sand, are permitted to be filled in accordance with Subsection **(D)(1)** or **(2)**.
 4. *Monitoring.* Sites that will have thirty-six (36) inches or less of soil above high ground water after the topsoil is removed shall be monitored for high ground water levels in the filled area.
 5. *Inspection of fill.* Placement of the fill material shall be inspected by the Code Official.

6. *Design requirements.* Any filled area shall be large enough to accommodate a shallow trench system and a replacement system. The site of the area to be filled shall be determined by an analysis of the natural soil and use of the building. Where any portion of a trench system or its replacement is in the fill, the fill shall extend twenty (20) feet beyond all sides of both systems before the slope begins. Where any portion of a drip system or its replacement is in the fill, the fill shall extend ten (10) feet beyond all sides of both systems before the slope begins. Soil morphology tests shall be conducted before filling to determine soil textures and depth to high ground water or bedrock. Vegetation and topsoil shall be removed prior to filling. Slopes at the edge of the filled areas shall have a maximum ratio of three (3) units horizontal to one (1) unit vertical 3:1 provided the twenty (20) feet separating distance is maintained (see Figure A-2, **Appendix A**).

D. *Altering Slopes.* Areas with slopes exceeding the slopes specified in Section **705.170** shall not be utilized unless graded and reshaped as follows:

1. *Site investigation.* Soil test data shall show that a sufficient depth of suitable soil material is present to provide the required amount of soil over bedrock and ground water after alteration. A complete site evaluation shall be performed after alteration of the site; and
2. *System location.* A soil absorption (conventional type) system shall be installed in the cut area of an altered site. A soil absorption system shall not be installed in the fill area of an altered site. The area of fill on an altered site is permitted to be used as a portion of the required twenty (20) feet separating distance from the crown of a critical slope. There shall be a minimum of six (6) feet of natural soil between the edge of a system area and the down slope side of the altered area; and
3. *Site protection.* All altered slope areas shall be altered so surface water drainage will be diverted away from the system areas. All disturbed areas shall be seeded or sodded with grass, and appropriate steps shall be taken to control erosion (see Figure A-1, **Appendix A**).

E. *Lot Area Requirements.* All newly created lots with on-site sewage treatment systems shall have a minimum of eighty-seven thousand one hundred twenty (87,120) square feet (two (2) acres). There shall be only one (1) on-site system per recorded lot.

1. *On-site evaluation report.* A report shall be submitted to the Code Official for approval of all newly created lots having on-site sewage treatment systems. Site evaluation report information required shall be as outlined in Article **IV** of this code.

2. *Pre-existing lots.*

Table 406.7. Minimum Lot Size

Served by:	May 1996 to		
	Prior to May 1996	March 31, 2004	Since March 31, 2004
Public water supply	20,000 sq ft.	60,000 sq ft.	2 acres
Well	40,000 sq ft.	60,000 sq ft.	2 acres

a. If a lot becomes defined as unbuildable due to the adoption of this code, the owner may request a variance to the Board of Building Appeals. A variance may be considered for the following conditions only.

- (1) Lot size as specified in Subsection **(E)**; a detailed soil evaluation as outlined in Article **VII** shall be submitted.
- (2) Reserve area requirements.
- (3) Setbacks as specified in Table 602.1.
- (4) Drainfield quantity requirements with provision of holding tank minimum area for infiltrative surface, shown in Tables 613(a),(b), Tables 614(a),(b), and Tables

614.5(a),(b) requires detailed soil evaluation as outlined in Article **VII**. All holding tanks require an operating permit. Variances requests shall comply with information required in Section **705.090**.

- b. In instances where an owner proposes to consolidate pre-existing lots to create a larger lot in order to accommodate an on-site sewage treatment system, the consolidation of the lots shall not be considered a new lot and is not required to meet the two (2) acre minimum described above.



NOTICE OF FIELD INVESTIGATIONS

The Jefferson County Public Sewer District will be conducting additional field investigations for improvements to the sanitary wastewater collection system in your area. The District has contracted with the consulting engineering firm of Horner & Shifrin, Inc. to investigate and design these proposed improvements. This project is referred to as the **Lower Big River Wastewater Treatment Regionalization Project**.

Soil borings will be conducted along the alignments of the proposed trunk sewers. The soils investigations will be conducted in your area/neighborhood by personnel from Horner & Shifrin, Inc. and/or their sub-consultants (Shannon & Wilson, Inc.). The soil boring will consist of drilling an approximately 2" diameter hole to determine the existing soil conditions and the depth of rock along the proposed route. The drilled hole will be backfilled when completed and any land disturbance restored.

The fieldwork is scheduled to be completed during the weeks of July 11th through the end of August, 2022.

If you have any questions or comments about this project or the activity on your property, please contact one of the following:

Mr. Doug Bjornstad, District Manager/Engineer
Jefferson County Public Sewer District
4629 Yeager Road
Hillsboro, Missouri 63050
dbjornstad@jeffcopsd.org
Phone (636) 797-9900 Ext. 4

Mr. Ed Sewing, Senior Project Manager
Horner & Shifrin, Inc. (Consulting Engineers)
401 S. 18th Street, Suite 400
St. Louis, MO 63103
gesewing@hornershifrin.com
Phone (314) 335-8693

Thank you for your cooperation, as we work to improve the sewer system serving your area/neighborhood.

Company	Upfront Charge	Annual Charge	Monthly	Total	12 Months	Total 1st Annual
Converge One	\$16,850.00		\$3,950.00	\$47,400.00		\$64,250.00
Feather Shark	\$20,225.98	\$4,527.20	\$2,980.00	\$35,760.00		\$60,513.18
PC Tech	\$11,471.25		\$3,531.46	\$42,377.52		\$53,848.77
Computer STL.	\$5,290.00		\$2,645.00	\$31,740.00		\$37,030.00

IT Support and Solution Proposal
for:

Byrnes Mill
MISSOURI

Presented By:

Seth Russell

314-394-4010

seth@computerstlouis.com



Introduction

Thank you for the opportunity to present this proposal for your consideration. Over the past 26 years, Computer St. Louis has been executing and refining the process of maximizing the profitability of our clients' technology investments. It is because of this experience that we are confident in our ability to assist you in making your company's technology a profitable and reliable part of your business.

Computer St. Louis is one of St. Louis' best technology companies as evidenced by winning one of the spots on St. Louis Business Journal's Top 20 Technology Companies Award for multiple years. Computer St. Louis' partnerships include Microsoft, Intel, VMware, Cisco, WatchGuard, SonicWALL, StorageCraft, 3CX, and ESET, among others. These awards and partnerships represent part of our 26-year commitment to providing the best technology value possible.

Beyond awards and vendor relationships, we take client satisfaction and our clients' service delivery experience very seriously. Every client-initiated, completed ticket gets a survey link, these links average a 40% response rate, and a rating ranging from 8.91 to a perfect 10, depending upon the period sampled. Many incentives and bonuses are tied to our teams' maintaining a high standard. With 30 employees, we are just big enough to have bandwidth and expertise in many IT areas, but small enough for clients to get to know everyone in the company, including the owners.

Driven by our passion for client experience, Computer St. Louis does many things that other area providers don't do so that we can fully control the client experience, vertically and horizontally integrating where we can to control more aspects of the environment and being able to more effectively set and control expectations and options for solutions.

Computer St. Louis has grown from being a small, St. Louis-based firm to having a national presence with clients from coast to coast. Much like Panera Bread, although on a smaller scale, we have started to do business outside the St. Louis region as Russell Technologies, with concentrations of clients in Los Angeles, Boston, Houston, and Kansas City, with additional clients or client locations in lower concentrations in 27 metropolitan areas across the country.

At Computer St. Louis, our mission is to help you ensure uniform communication while maintaining reliable workflow and networking. Computer St. Louis creates solutions that support the needs of your specific business, not based on technology alone. Ultimately, Computer St. Louis strives to help companies like yours accomplish more with less.

We will work to enable the City of Byrnes Mill's employees, clients, and vendors to conduct business leveraging the best technology resources available.



Our Understanding

The City of Byrnes Mill is looking for a new IT partner. This is largely driven out of concerns based on being in a targeted sector, and for the sensitive records that the city holds. Sensitive data for the city has a wide range with resident correspondence and revenue data, police body camera footage, and police car dash cams. Some of this data, like body and dash camera footage, can be purged after five days, assuming no further incidents or inquiries. Any data or records pertinent to an investigation would ideally be retained indefinitely.

The city is looking into flock cameras at intersections, which would operate under similar parameters as the body and dash camera footage – short-term retention of incident-free footage, long-term storage for any evidentiary footage. Currently flock cameras are being run by an outside party.

The City of Byrnes Mill has about 30 workstations at two locations, with all but one at city hall. The second location, the public works department, has a single computer. There are no servers in the environment or Active Directory, instead, they are running in a workgroup configuration with a network attached storage (NAS) device with about 5 terabytes of data stored. The storage used per year based on folder groups on the NAS show that the data retained is growing at a very impressive rate with the last year doubling the cumulative total of the prior years stored. The growth rate is based on two main factors, having additional officers of staff as the city grows, and additional use of technology within the police department.

The NAS presents a serious concern in terms of data retention and recordkeeping. NASes, in general, are difficult to monitor from a health standpoint. Most NASes are incapable of reporting drive errors until it is too late, and only file-level backups are possible vs a more robust block or image level backup. Logging is generally lacking to have any usable audit trail if data is misplaced, changed, or deleted.

A server, either located at city hall or hosted in a secure data center, would eliminate many concerns and bring several benefits for the network environment. Ideally, this device would start out with a lot of storage capacity, at least 10 terabytes, with the option to increase capacity down the road.

With a good backup solution running, a server can be backed up hourly, with retention points going back to the moment the first snapshot is rendered. Backups should be granular, able to restore everything from a single file to an entire server. There should be a local target, able to transfer a lot of data quickly. That target should be segmented from the main network, so that a threat on the network can't find it easily with normal scanning and exploits. Automated, encrypted offsite storage is a necessity, negating data loss risk due to physical threats to the

primary storage location. You can't replace lost time or lost data. With the right backup solution, you can minimize lost time, and prevent data loss.

A server would also introduce a level of security that the City of Byrnes Mill does not have presently, nor can have, without a domain controller. This includes a host of controls from user account management, computer policy management, and permission management to shares, and the ability to push policy changes when needs arise based on either city-initiated changes, or as new policies are needed based on the latest security threats circulating.

Video footage eats up a lot of storage space, but with storage costs ever trending downward, that is not a major concern. Transportation of data presents the greater concern. The City of Byrnes Mill's Spectrum coax connection is limited to 35 megabits per second of upload speed. An hour of low-quality video footage at 20 frames per second could easily take up 2.4 gigabytes of storage space. Uploading that at the present bandwidth, assuming no other activity, would take just over nine minutes. We always recommend offsite storage, but it seems very likely that additional bandwidth will be needed to make it a reality.

A hosted server would make a lot of sense. Data centers have a high degree of security and a lot of bandwidth. Scalability is much easier in a hosted environment; we can add storage and computing power with almost no lead time. This option would require additional bandwidth, probably dedicated fiber, to guarantee a steady connection to the data center.

Having the server sit at city hall would help avoid needing to upgrade bandwidth too much as data transfers would stay locally in the network vs all data having to be uploaded to a hosted server. With that said uploads speeds will still be a consideration for offsite backups, and making sure that backup chains stay relatively current, but data transmissions can be throttled during business hours to avoid disruption or delays that would be noticeable to users.

The city clerk's PC is running Windows 10 Home, houses EntraPass for the access control system, and QuickBooks. Veeam is running for backups, but verification processes and the backup targets are unknown. It would be a good idea to offload these roles onto a server if possible. Having backups on this PC is critical, especially if mission-critical software needs to remain on it with automated verification processes, and active monitoring of backup success and missed jobs.

Ultimately, The City of Byrnes Mill is looking for a partner that can serve as not just an emergency support resource and vendor, but in a consulting and advisory role, providing quick responses to issues as they arise and proactive service to avoid them altogether.



Onboarding and Optimization

Computer St. Louis will take over management of day-to-day IT for The City of Byrnes Mill. During the onboarding process, we will be working to identify, stabilize, and optimize everything within the The City of Byrnes Mill IT environment. Computer St. Louis will remediate issues as alerts and warnings are reported from our automation agents. Any missing security updates or product patches that are on the Computer St. Louis “whitelist” will be installed during the stabilization phase.

The The City of Byrnes Mill team should make Computer St. Louis aware of any IT-related issues so that they can either be addressed during the stabilization and onboarding project, or so that tickets can be opened to address the issue at a more convenient time.

During the onboarding and optimization phase, Computer St. Louis plans to:

1. Install monitoring, remote access, and automation Worry Free IT Agents on every server, workstation, and laptop possible with network monitoring probes deployed to any devices that do not support our agents (switches, firewall, access points, etc).
 - a. Install, setup, and optimize our centrally managed Anti-Virus, Anti-Malware, and Anti-Spam engines.
 - b. Review and optimize the logical server infrastructure, as needed – Active Directory, DNS, SQL, etc.
2. Install WatchGuard next-generation firewall
 - a. Confirm that the full subscription services stack is activated with all security services optimized.
3. Implement a new backup system that images servers and virtual machines hourly, including open files, with a verification process as the backup is written, and provides automated offsite file storage, as well as hosted virtual infrastructure for disaster recovery.
4. Build server, set up a new domain, working with the City of Byrnes Mill to establish access rights and security groups, join computers to the new domain, and migrate data from the NAS to the server. This could be hosted or at City Hall.
5. Inventory and document all existing physical and logical equipment on the network.
6. Document any information available into our ticketing system on support contracts, license numbers and agreements, warranty information, and any other pertinent information, so that in the event it is needed, we have it on file for quick access.



Public, Private, and Hybrid Cloud Options: Computer St. Louis' Data Centers

At Computer St. Louis, we are very proud of our private colocation spaces. We fully own and control all of our infrastructure within our data centers in St. Louis and Chicago. The 710 N Tucker data center is the major "carrier hotel" in St. Louis; approximately 90% of the internet traffic in the St. Louis region passes through this building. 427 S LaSalle in Chicago is similarly positioned. Features of our St. Louis data center include:

Record of 99.999% ("five 9s") for its data center operations.

- Blended bandwidth from five providers on separate fiber feeds giving us redundancy and routing advantages, as well as diverse points of entry
- Fully redundant A and B electrical networks, with three separate power feeds from the outside grid – two from Ameren MO, and one from Ameren IL
- Power conditioned by industry-leading UPS systems, A and B power systems on separate UPS systems
- Two automatically-engaging generators with 24 hours of fuel onsite
 - Multiple contracts with vendors for fuel for extended-run scenarios
- Automated transfer switches for equipment that does not natively support A and B power feeds for full redundancy.
- Fully redundant cooling components for the greatest amount of filtered-air uptime, maintaining temperature and humidity specifications in an N+2 configuration
- All critical building, cooling and electrical systems monitored through a custom building monitoring platform

To keep your systems and data safe and secure, our data centers feature:

- Advanced CCTV and access control systems
- Dedicated 24/7/365 security personnel patrols
- Identification of all visitors is validated by on-site security
- Physical entrance portals with multiple man traps that all visitors must pass through
- All cages are locked when active physical work is not being done

Though we have never had an outage in our primary 710 N Tucker data center, we do maintain failover infrastructure in Chicago at our 427 S LaSalle data center.

While we love our own infrastructure, due to the added layers of control in the client experience, more robust backup options, site-to-site peering options, more flexible and easier to figure out pricing options, we understand and help support many other vendors' cloud options when they make sense for clients as well. We have licensed and supported thousands of users on Microsoft's Office 365 and Azure platforms, as well as helping to support infrastructure at Amazon's AWS, Rackspace, SoftLayer, LiquidWeb, TierPoint, and others.



Computer St. Louis Worry Free IT Server Monitoring and Automation

Computer St. Louis is proposing the Worry Free IT Server Monitoring package for The City of Byrnes Mill. This includes 24x7 monitoring for over 2,300 events with health checks every 30 seconds, analysis, security patches and service pack management and backup monitoring. In a fully managed agreement, all issues identified will be attempted to be remediated by the Computer St. Louis support team while trying to minimize the disruption if not eliminate it, to the The City of Byrnes Mill staff. In a monitoring agreement, Computer St. Louis' staff will seek approval prior to any service being performed.

Computer St. Louis Worry Free IT Desktop Monitoring and Automation

For each workstation, Computer St. Louis will provide patch management and health checks every 5 minutes looking for about 50 different events, many with automated fixes. When automated fixes are unavailable, tickets are created for the Computer St. Louis staff to review and seek approval for remediation.

Computer St. Louis Worry Free App Care

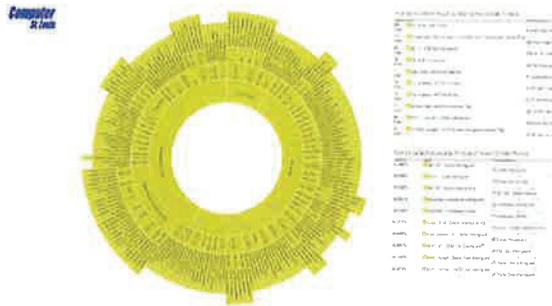
For each workstation, Computer St. Louis will provide our Worry Free App Care service making sure that all of the majorly distributed, third-party applications are being updated in an automated fashion. These applications, when run with out-of-date versions, can introduce security vulnerabilities (or at a minimum, the annoyance of a daily, pop-up box). Exclusions can be set on a per-PC basis, as some programs require older versions of Java or other, similar programs. Programs that we support and automatically update include Adobe Flash, Adobe Acrobat, Adobe Shockwave, Apple iTunes, Apple Quicktime, Apple Safari, Oracle Java, Mozilla Firefox, Mozilla Thunderbird, Skype, and PDF Creator.

Compliance and Auditing

In fully managed engagements, our clients enjoy assistance with compliance and audit requests by vendors, clients, or outside bodies that exist in specific industries or verticals.

Network Device Monitoring, Management, and Insight

Computer St. Louis will monitor and manage general network devices for uptime and overall health, including switches, routers, and access points, and provide assistance with network access on mobile devices. Wireless performance and security insights are becoming increasingly more important in our client networks with the proliferation of wireless and IoT devices.



WIRELESS CLIENTS PER EDGE



CURRENT USAGE TOP ACCESS POINTS



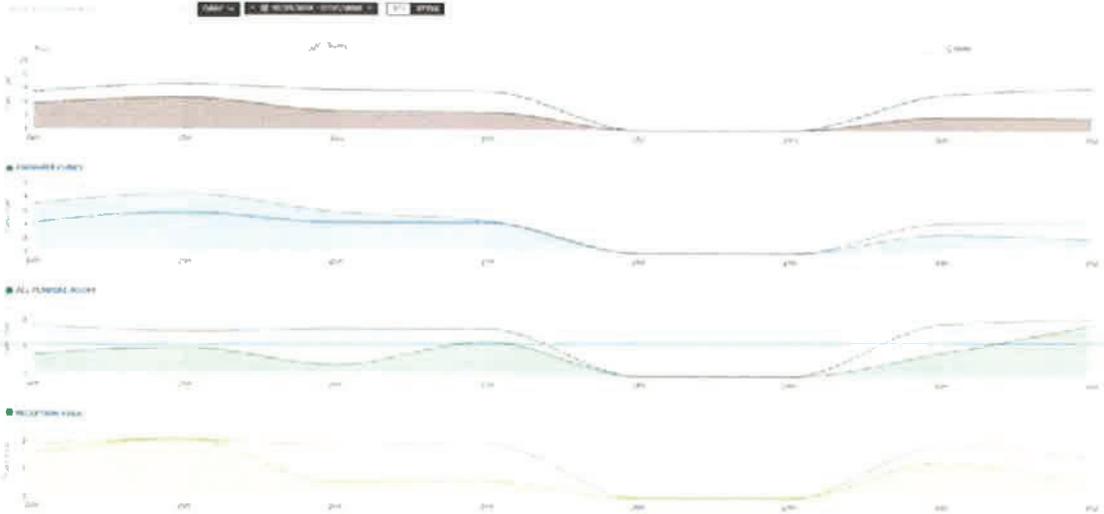
WIRELESS CLIENTS PER RADIO TYPE



CLIENT LOGIN

Client Name	IP Address	MAC Address	Device Type	Status	Location
Client 1	192.168.1.1	AA-BB-CC-DD-EE-FF	Smartphone	Online	Office
Client 2	192.168.1.2	11-22-33-44-55-66	Laptop	Offline	Home
Client 3	192.168.1.3	77-88-99-AA-BB-CC	Tablet	Online	Store
Client 4	192.168.1.4	DD-EE-FF-00-11-22	Smartwatch	Online	Office
Client 5	192.168.1.5	33-44-55-66-77-88	Smartphone	Offline	Home

CLIENT ACTIVITIES



Spare Inventory Management

Computer St. Louis has a large inventory of loaner equipment and spares available upon request, or for when equipment is needed in a pinch. We understand how important it is that business doesn't stop working when equipment does. Using temporary equipment such as routers, switches, workstations, or even servers is never ideal, but it reduces pressure and can be a lifesaver when needed. Computer St. Louis does encourage keeping spare PCs for any niche or critical work roles pre-loaded in The City of Byrnes Mill's own inventory to minimize productivity loss.

Vendor Management

Computer St. Louis will take the point and work as your advocate in resolving issues with technology-related vendors on your network. Our focus is issue resolution, not finger-pointing. Copier companies, internet service providers, telephone companies, software vendors, data center and hosting providers are all typical examples. We do ask that you maintain a support agreement with any vendors you would like us to manage; an unsupported vendor may incur an hourly fee, even under a fully managed agreement.



Telecom, ISP, and Circuit Brokering Services

Due to changes in how technology is used and consumed, as well as where the technology you leverage is located, Computer St. Louis offers free brokering services to work with carriers on your behalf. We will work at whatever interval is necessary based on changes in your environment, changes with carriers, and contracts with carriers, to make sure that everything is optimized as best as possible to achieve The City of Byrnes Mill's goals and cost targets as pricing and speeds available change regularly.

Computer St. Louis brings the value of being able to go to thirty-eight different carriers (depending upon geography) with a single point of contact that understands your design goals versus having to engage with each carrier directly. Additionally, we are with you for the long haul. The average tenure of a direct telcom rep is less than 2 years, with many not having any service coordination or involvement post-sale.



Computer St. Louis Help Desk

Computer St. Louis will provide a live, St. Louis-based technical support team on software and hardware products from certified, frontline support technicians. Our friendly, customer service team is staffed from 6 am to 6 pm CST and will use industry-leading internal processes to expertly troubleshoot your technical issues. Unlimited help desk support is included in a fully managed agreement.

Computer St. Louis Onsite Desktop Support

Computer St. Louis will provide The City of Byrnes Mill with a desktop support technician as needed. The technician will be responsible for physical moves, additions, and changes, as well as supporting urgent user issues. This technician will also provide support to users in conjunction with the Computer St. Louis help desk. Computer St. Louis will attempt to resolve all tickets remotely first for speed, efficiency, and cost purposes. Onsite support is included in a fully managed agreement.

Computer St. Louis On-Call Emergency Service

Computer St. Louis can provide The City of Byrnes Mill with on-call based support outside of normal business hours 24x7x365. All of our on-call service is handled through internal employees and not contracted to a third party. On call service is included with a fully managed agreement.

Secure Remote Access For All Users

Computer St. Louis knows the importance of secure and stable remote connectivity for today's increasingly mobile workforce with anytime, anywhere access. We have multiple secure connection methods that are included with our agreements for clients ranging from portal based access to multiple types VPN access based on the use case, all of which support multi-factor authentication for additional security.

Microsoft and Google Cloud Service Provider (CSP) Services

Computer St. Louis manages thousands of licenses and cloud services for both Microsoft and Google. Based on this volume, we implement several best practices that do not come setup by default to enhance security on both platforms, plus we get price advantages vs stand-alone accounts. Pricing varies on services volume, but at minimum we get the yearly pricing for monthly services to minimize commitment and maximize flexibility in licensing.



Strategic Planning and Consulting Services

Computer St. Louis will continue to be your trusted advisor and will conduct periodic strategic business reviews with the The City of Byrnes Mill team in order to review specific items that have occurred over the last period. Computer St. Louis will identify and discuss gaps in IT coverage, ongoing issues, upcoming projects, and future needs such as PC refreshes, software upgrades, and business model changes. As your partner, Computer St. Louis will work closely with the The City of Byrnes Mill team to ensure your technology supports your vision.

Client Portal – Keeping Everyone on the Same Page

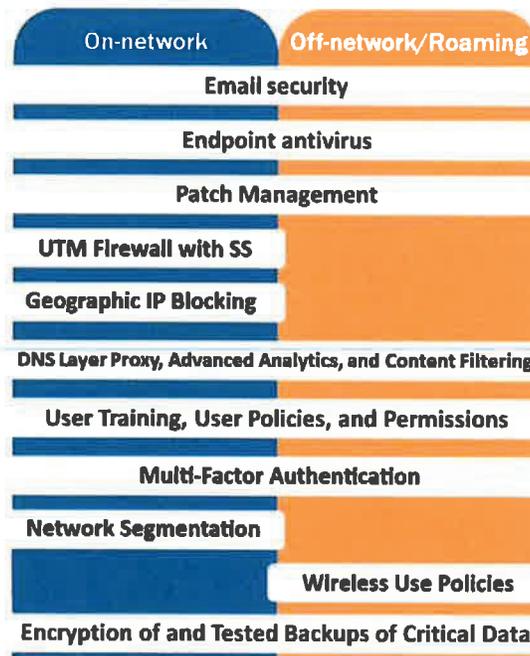
The City of Byrnes Mill users will have access to Computer St. Louis' state-of-the-art client portal. Selected contacts can review all of the tickets that have been opened and closed on the account, with all of the notes and communications attached to those tickets.

This is an easy way to view what tickets are open, their status, to whom they are assigned, their author, and their age. Trending data on ticket counts month-on-month and year-on-year is available, as well as current recommendations attached to your account, documentation on software, network devices, and a full inventory of all of the PCs that have monitoring agents.



Cyber Security:

Computer St. Louis is proud to report that we have never had an event that we were not able prevent or remediate in our history of working with fully managed clients where we manage the technology spectrum end to end. Information on our clients' networks is extremely vital, and we know that it is the one thing that cannot be replaced by insurance in the event of a disaster, whether that disaster was brought on by a malicious attack, an innocent user accident, or a natural disaster. Unfortunately, with the threat landscape what it is today, there is no silver bullet, or perfect defense. We take a layered approach to make sure that our clients networks and backups are safe. We run our own, 100% internal, security operations team to watch high risk logs and correlate if threats make it through multiple layers of our defenses, getting the right people involved early in the process if and when needed.





Computer St. Louis Email Security

For each email account, Computer St. Louis provides:

- Advanced spam blocking
- Email spooling in case the connection to the server is lost
- 30-day spam quarantine
- Opportunistic TLS on all emails with the option of explicit TLS
- URL Link Analysis and re-write inspection
- Spear-Phishing Protection
- Email attack protection
- Content and attachment filtering
- Double virus and worm scanning

Computer St. Louis Managed Endpoint Security

For each server, workstation, and laptop, Computer St. Louis will provide antivirus licenses with central security monitoring and the following security features:

- Check in with the AV management server every 10 minutes
- Detection of potentially unwanted and unsafe applications
- Check for signature updates every hour, with updates averaging every four hours
- Virus scanner and management agent locked with a password to prevent tampering or disabling
- Immediate notification of a virus or malware detection, triggering an automated deep scan, and reporting to CSTL team for remediation
- Advanced in memory scanner to prevent fileless and LOTL attacks
- Sandboxing on both the PC and in the cloud of any unknown files
- Daily deep scans performed at 10PM or as idle time is available

External DNS Records and Domain Registrations Fully Secured

Spoofing and hijacking attacks on DNS records and domain registration accounts happen regularly. Making sure they are fully secure as part of our onboarding process is key to making sure that attacks and vulnerabilities, especially around email are minimized.

- 2FA turned on for domain registration and DNS record access
- Recovery pin on file from registrar
- DNSSEC turned on for all domains
- SPF Records up to date and fully validated
- DMARC enabled
- DNS Servers that support DDoS mitigation
- Registration information protected by privacy filters



Yearly External Vulnerability Scans

Computer St. Louis will provide yearly external vulnerability scans at no cost to the client. If more frequent or full internal vulnerability scans are needed, some licensing cost is associated with the additional IP scans, and will be passed on at cost to help ensure The City of Byrnes Mill has the most secure networks possible.

Encryption Options

Computer St. Louis has multiple encryption options available. Encryption can be enabled for email on a per user basis, for files, folders, and removable drives on a per-PC basis, as well as full disk encryption to protect extremely sensitive data, ensuring that it is unusable if it falls into the wrong hands.

Computer St. Louis will enable BitLocker Encryption and backup the recovery keys on every system that is running a compatible version of Windows and that has a TPM (Trusted Platform Module) embedded on the system, which most modern, business grade, computers do.

For file, full disk encryption (where a TPM or Windows version don't support BitLocker), and held web portal email encryption options, there are additional licensing fees that come into play, but Computer St. Louis is able to aggregate licensing across all of our clients to keep this at an absolute minimum cost.

Network Policies

The network threat landscape is constantly changing. Computer St. Louis is making concerted efforts to analyze network policies, suggesting improvements whenever possible. Examples include upgrading to the latest RADIUS-based wireless authentication to avoid PMKID attacks, suggesting multiple wireless segments based on device type and access needs, password policies, local administrator policies and auditing of local administrator access, limiting remote desktop access, even internally, auditing share access, auditing remote access methods, wireless printer security, smartphone and mobile device management, and implementation of demilitarized zones for equipment that has specific, higher-risk software needs, disabling of LLMNR, and disabling of NetBIOS, disabling IPv6 if not in use.

Intelligent Content Filtering and Software Firewall on Roaming Devices

As an extra security layer, Computer St. Louis provides an intelligent content filtering and firewall engine that gets installed on each laptop and tablet. This engine allows us to provide most of the security features that a corporate firewall would, but without adding the latency or internal network traffic issues that software firewalls typically present.

Worry Free Managed Network Security

Currently the City of Byrnes Mill only has a Cisco Small Business (Legacy Linksys) router acting as a inbound stateful packet inspection firewall based on port rules. This router carries no subscription services, no deep packet or content inspection, and no outbound protection from anything potentially phoning home.

Attacks are becoming more sophisticated; attack patterns are emerging and changing with increasing frequency. Relying on virus signatures and stateful packet inspection firewalls is not enough. A good firewall will stop many threats before they are able to enter a network. If a threat is brought in using removable media or other means, they can be prevented from connecting to the outside and contained.

Computer St. Louis Plans to:

- Implement WatchGuard Next Generation Firewalls at The City of Byrnes Mill and review the subscription services stack:
 - Gateway Anti-Virus utilizing a different engine than our endpoint protection to act as an extra double check
 - Intrusion Prevention Service
 - 125 Category Web Content Filtering from WebSense/ForcePoint
 - 29 categories to be blocked by default that are directly related to security with the reset being elective by the client, and can be universal or customized by work role, group, subnet, or user
 - Application Control
 - IP reputation checking for web traffic
 - Behavior Based Port Blocking Policies, and dynamic site blocking
 - Geographically blocked IP addresses to help limit the attack surface to from inbound attacks, as well as limit link and dropper execution for outbound communications
 - Alarming of high risk inbound and outbound traffic to CSTL's SOC Team
 - Bot-Net Herding Detection and Prevention
 - All Software and Firmware Updates pushed as they come available from Computer St. Louis' Worry Free Managed Security Server (Typically averaging OS Updates every quarter, and signature updates hourly)
 - Monitoring and logging on Computer St. Louis' Security Logging Server
- A typical month's threat heat map (varies based on month and firewall):



Computer St. Louis Backup and Disaster Recovery Service

Currently The City of Byrnes Mill uses Veeam to backup the City Clerk's PC, but with no review of the backup target or backup verifications that were seen. All other data on the network does not appear to be backed up currently, or may be done individually by users of the PCs, but with no centralized monitoring or control of the backups, where they go, if and how they are encrypted for safety and compliance, etc.

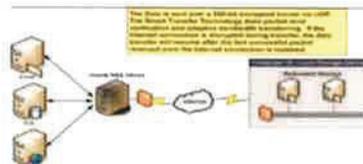
Computer St. Louis' backup and disaster recovery service is a robust yet simple solution to ensure that all of the data on the servers at The City of Byrnes Mill is safe. The service includes onsite backups, remote storage, and offers offsite virtual server capabilities in a complete disaster scenario, with 24x7 management of the entire process. This solution is completely automated, with no manual elements to manage for the The City of Byrnes Mill team.

An extremely important part of this setup is that the backup appliance is completely autonomous from the rest of the The City of Byrnes Mill network. Where most other backup systems work inside the network, therefore becoming subject to threats that could circulate inside the network. Computer St. Louis' backup appliances:

- Do not integrate with Active Directory for permissions or passwords
- Do not have shares available to the network preventing worms that spread using SMB file sharing protocol
- Run on a static IP with outside DNS preventing many network threats that can circulate, and preventing man in the middle attacks against the traffic

The Computer St. Louis backup and recovery system:

- Is a complete solution, designed to reduce any server downtime with the use of a specialized backup and replication engine
- Allows near-real-time backups – (typically set at one hour) – using block level, VSS, snapshots on Windows based Servers and Desktops
 - An automated verification process is run as each backup snapshot is written, while a full verification of the entire chain is run nightly
 - Monthly, manual test restores are run by Computer St. Louis
- Uses secure, 256-bit, encryption, both at rest, and during replication of backups
- Provides a speedy disaster recovery process in the event of server failure or data loss event with granular file or folder restores, as well as full system image restores
- Has long retention periods on backup chains
 - Typical chains can last from three months to two years depending on the activity, applications, and behavior of the server, without needing to archive
 - Archiving of chains is done at no additional cost beyond that of the storage device
- Encrypts data so that it is not accessible to anyone, either on the unit or at the remote storage facility, without the encryption passkey





Summary of Services	
Server Monitoring and Management for up to 1 Server	
<ul style="list-style-type: none"> - 24x7 Monitoring & Analysis for over 2,300 events, many with automated remediation - Antivirus licenses and centralized management - Security patches and service pack management and installation - Monthly server management reports - Custom monitors can be added as needed for critical services 	
PC Monitoring, Patching, Email Defense, and Endpoint Security for up to 30 Workstations	
<ul style="list-style-type: none"> - Antivirus licenses and centralized management - Microsoft and major third party patch management - Email security with spam filtering - Defragmentation, temporary file removal, and other services automated during off hours as needed 	
Managed Network Security	
<ul style="list-style-type: none"> - Set up and monitor WatchGuard firewall - Confirm that full UTM Services are activated and optimized, including gateway antivirus, intrusion prevention service, web content filtering, application control, anti-spyware, Geo-IP blocking, and botnet filtering - Push all software and firmware updates as they become available and are approved by CSTL testing - Monitor continuously through Computer St. Louis' monitoring servers - All configuration changes are included with any agreement 	
Backup and Disaster Recovery	
<ul style="list-style-type: none"> - Onsite backup and disaster recovery application leveraging the StorageCraft backup engine - 6.00 TB of compressed off-site storage (should provide for six months to a year of backup chains without needing to archive) - Backup verification run as backups are captured, daily automated verification of the full backup chain - Monthly manual verification process of each server being backed up to ensure good backups - Cold compute resources available for failover in our data center facilities in the event of a full disaster 	
Option 1: Comprehensive Security, Monitoring, and Automation (with Metered Service)	
\$980 Per Month (Starting in the 2nd Month)	
<ul style="list-style-type: none"> - Hourly service for Help Desk and Onsite Support - Engineers will seek approval before working on an issue 	
1st Month / Onboarding / Hardware / Licensing \$16,205	
<i>pay hourly</i>	
Option 2: Proactive, Fully Managed Service	
\$3,000 Per Month (Starting in the 2nd Month)	
<ul style="list-style-type: none"> - Unlimited Hardware Uptime Management - Vendor Management - Unlimited Help Desk with On Site Service - 24x7 Emergency Service - Strategic Planning and Consulting Service - PC Refresh Migrations 	
Computer St. Louis will begin to solve most issues without asking	
1st Month / Onboarding / Hardware / Licensing \$16,205	
1st Month Term Discounts \$11,682 with a 36-month commitment \$7,159 with a 60-month commitment	



Service Hour Rate Options

Computer St. Louis has hourly rate options to enable predictability with service-related expenses and projects, as well as capture discounts for pre-paid service hours. Hours of service purchased in advance never expire, and Computer St. Louis will provide The City of Byrnes Mill with monthly balance statements.

Description	Hours	Hourly Rate	Total Price
Base hourly rate	1	\$ 150	\$ 150
Ten hour block	10	\$ 140	\$ 1,400
Twenty-five hour block	25	\$ 125	\$ 3,125
Fifty hour block	50	\$ 110	\$ 5,500
One hundred hour block	100	\$ 100	\$ 10,000

Assumptions

Computer St. Louis will make the following assumptions. Any variation from these assumptions could have an effect on the overall project timeline and pricing. Any variations will be brought to the attention of The City of Byrnes Mill as soon as they are detected.

- Computer St. Louis will have access to all necessary sites as needed
- Computer St. Louis is not responsible for any other contractual obligations that The City of Byrnes Mill has that may overlap with this engagement
- All information provided is correct and complete
- The City of Byrnes Mill will provide access to personnel, resources, and requested information necessary to the project
- All software is assumed to be licensed properly, and in good standing with the vendor. Any exceptions to this will be brought to the attention of The City of Byrnes Mill.
- The City of Byrnes Mill will provide all necessary logins & passwords
- All work possible will be performed during regular business hours .
- Computer St. Louis is not responsible for configuring line-of-business applications, but will assist in supporting line-of-business applications on a best effort basis.
 - Critical application and line-of-business application support is highly recommended to be maintained for anything that is in production use.



Limits of Fully Managed Service

At Computer St. Louis, we do everything we can to add value to our fully managed offering, from adding extra security in at no additional cost, to including services as much as possible. That said, there are a few things we don't include.

- We do not have software programmers on staff. If The City of Byrnes Mill needs assistance with database design, data migration, website programming, or other deep-dive programming efforts, we will be seeking third party assistance. Third-party services are usually not included.

In an emergency, we will provide limited services, like a single-page website with a picture, a logo, and company contact information. Our goal is to keep you going temporarily while a long-term solution provider is found.

- Office moves are complex projects and require many hours of planning and usually tie up several engineers for days. We typically charge an hourly or flat project fee to cover our time and expenses.
- Server and software migrations are also complex projects, requiring a significant amount of planning and several resources. We typically charge an hourly or flat project fee to cover our time and expenses.
 - If vendor support does most of the heavy lifting with a migration or upgrade with a major line of business application, costs may be minimal or waived entirely.
- We are happy to help evaluate and try to make recommendations on major software application decisions, such as line of business applications, but most will require assistance from the vendor to get the product implemented correctly.
- We will not provide data entry services.



Other Optional Services That Are Frequently Discussed:

Voice over IP and Phone Systems

Computer St. Louis understands the value of a cost effective, reliable, and feature rich phone system. Having unified communications, collaboration options, mobile solutions, eFax options, and business continuity and disaster recovery options beyond simple call forwarding is not only possible, but easily attainable. We strive to control the client experience and expectations, maintaining every aspect, from infrastructure and carrier services, to support delivery and management. We support thousands of extensions, spread across multiple states and countries, with exhaustive monitoring to ensure excellent voice quality.

Managed Print Services

Computer St. Louis provides managed print services through our partner, Xerox. This partnership has allowed us to take the front line for our clients, enabling a single point of contact, allowing us full control over the client experience, and having better strategic insight into the print and document workflows of our clients. Our managed print services program service features automated toner and consumable delivery, as well as next-day, white-glove service. Contracts for managed print devices are flexible, with no minimum page counts, which is a huge benefit when compared to most programs.

Employee Security Awareness Training

This program provides simulated phishing attacks monthly with different templates sent across the company. The platform tracks opens, clicks, and if information is given. Monthly training videos based on real world IT security events. Licenses at around \$3 per user per month.

Multi-Factor Authentication

Multi-factor authentication requires users to present two or more pieces of evidence to an authentication mechanism, preventing security breaches and phishing attacks. This helps to mitigate the risks posed with password-only authentication with password breaches that are outside of your control or for users that fall for phishing attempts. If The City of Byrnes Mill would like to pursue it, Computer St. Louis will assist in finding the most effective strategy with the applications and usage in place. Licensing is currently not included for this, but can be added at any time on a per-user basis as needed at \$2.50 per user per month.

Critical Desktop Backups

Adding desktops with critical roles to backups can be a big deal depending on the environment. Some clients have critical applications that run from a desktop running server roles, while others just want executives to be covered with an extra safety net on their PCs. Please make sure that we are aware of any critical desktops that we need to add into our backup and DR strategy for you.



Proposal Agreement

Payment terms: the first month’s payment is due at execution of this document. Monthly fees are billed on the first of every month. All changes or modifications to this proposal must be in writing and executed by both parties. All cost adjustments associated with redefining or adding deliverable items or processes are in addition to the labor previously defined and will be billed as required. In the event that there are any changes or additions not directly affecting the defined deliverables of this proposal, they will be considered a new project and an additional pricing will be prepared and submitted for approval.

This agreement is entered into between The City of Byrnes Mill (“Client”) and Computer St. Louis pursuant to Master Services Agreement between The City of Byrnes Mill and Russell Technologies Inc. DBA Computer St. Louis.

Acceptance of Proposal		
The City of Byrnes Mill	Signature	Date
Russell Technologies INC, DBA Computer St. Louis Seth Russell	Signature	Date

CEO
Seth Russell
314.394.4010
Seth@ComputerStLouis.com

COO
Nicole Russell
314.394.4011
Nicole@ComputerStLouis.com

Service Director
Rico Bok
314.394.4012
Rico@ComputerStLouis.com

Help Desk Director
David Martin
314.821.3237 x203
David@ComputerStLouis.com

Sales Director
Brian Prasse
314.394.4015
Brian@ComputerStLouis.com

Projects Director
Allen Sanders
314.821.3237 x210
Brian@ComputerStLouis.com

AN ORDINANCE OF THE CITY OF BYRNES MILL, MISSOURI, SETTING THE CITY’S TAX RATE CEILING FOR THE 2022-2023 TAX YEAR

- WHEREAS,** the City of Byrnes Mill opted to take a voluntary reduction in the City’s tax rate ceiling for the 2020-2021 tax year; and
- WHEREAS,** it is the consensus of the Board of Alderperson that it is in the City’s best interest to eliminate the voluntary reduction; and
- WHEREAS,** a virtual Public Hearing concerning said matter was held before the Board of Alderpersons at 6:30 pm on September 21, 2022; and 6:45 pm on September 21, 2022; and
- WHEREAS,** notice of said hearing was published in the *Missouri Lawyers Media*, a newspaper of general circulation, on September 02, 2022; and

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERPERSONS OF THE CITY OF BYRNES MILL, MISSOURI, AS FOLLOWS:

- Section I.** The City of Byrnes Mill, in consideration of the expenses for employees, the maintenance and care of facilities, and the operational needs of the City, will set the tax rate ceiling at \$_____, the approved State Auditors if no voluntary reductions were taken in a prior even numbered year.
- Section II.** The Mayor is authorized to sign this ordinance approving it on behalf of the City.
- Section III.** The City Clerk is directed to attest to the Mayor’s signature.
- Section IV.** This Ordinance shall be in full force and effect from and after its passage and approval.

READ TWO TIMES, PASSED AND APPROVED THIS _____ DAY OF _____, 2022, BY THE BOARD OF ALDERPERSONS OF THE CITY OF BYRNES MILL, MISSOURI.

Presiding Officer of the Board of Alderpersons

Rob Kiczenski, Mayor

ATTEST:

Amy Jo Kennedy, City Clerk

1st reading: _____

2nd reading: _____

APPROVED AS TO FORM:

City Attorney

READING DATE: 09/21/2022

AN ORDINANCE OF THE CITY OF BYRNES MILL, MISSOURI, FIXING THE ANNUAL RATE OF LEVY FOR TAXES

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERPERSONS OF THE CITY OF BYRNES MILL, MISSOURI, AS FOLLOWS:

Section I. Rate. The tax rate hereby levied for the fiscal year beginning October 1, 2022 and ending September 30, 2023 is \$0.5000 per One Hundred Dollars (\$100.00) assessed valuation.

Section II. This Ordinance shall be in full force and effect from and after its passage and approval.

READ TWO TIMES, PASSED AND APPROVED THIS _____ DAY OF _____, 2022, BY THE BOARD OF ALDERPERSONS OF THE CITY OF BYRNES MILL, MISSOURI.

Presiding Officer of the
Board of Alderpersons

Rob Kiczenski, Mayor

ATTEST:

Amy Jo Kennedy, City Clerk

1st reading: _____

2nd reading: _____

APPROVED AS TO FORM:

City Attorney

READING DATE: 09/21/2022



NICOLE GALLOWAY, CPA
Missouri State Auditor

MEMORANDUM

August 11, 2022

TO: 09-050-0013 City of Byrnes Mill
RE: Setting of 2022 Property Tax Rates

The following are the tax rate computational forms that have been reviewed. Please follow the steps below to complete the process of setting your 2022 Property Tax Rate(s).

1. **Lines G - BB on the Summary Page should be completed** to show the actual tax rate(s) to levy.
2. Please **sign and date the Summary Page.**
3. Please **submit the finalized tax rate forms ready for certification to the County Clerk of each county** that your political subdivision resides in. The County Clerk must also sign the Summary Page and indicate the proposed tax rate to be entered on the tax books before submitting rate(s) to the State Auditor's Office for final review and certification.

If the attached calculation differs from the questionnaire submitted for review, please review the following line items for the reason(s) for the difference.

- **Form A, Line 2b - New Construction & Improvements - Personal Property**

Section 137.073.4, RSMo, states that the aggregate increase in valuation of personal property for the current year over that of the previous year is the equivalent of the new construction and improvements factor for personal property.

- **Form A, Line 5 - Prior Year Assessed Valuation**

If the 2022 questionnaire has a different amount on Form A, Line 5 than was previously submitted, we had to revise the 2021 calculation for this change. The revised 2021 tax rate ceiling is listed on the 2022 Summary Page, Line A. Your primary County Clerk should forward a copy of the revised 2021 calculation; please keep this form for your files.

- **(SCHOOL DISTRICTS ONLY) Form A, Line 14**

We revised the information the school district submitted on Line 14 to the amount computed by the Department of Elementary and Secondary Education (DESE).

If you have any questions about the enclosed forms, please contact the local government section at (573-751-4213.)



PRO FORMA - STATE AUDITOR'S REVIEW OF DATA SUBMITTED

8/11/2022

Summary Page

(2022)

For Political Subdivisions Other Than School Districts Levying a Single Rate on All Property

City of Byrnes Mill 09-050-0013 General Revenue
Name of Political Subdivision Political Subdivision Code Purpose of Levy

The final version of this form MUST be sent to the county clerk.

The information to complete the Summary Page is available from prior year forms, computed on the attached forms, or computed on this page. Information on this page takes into consideration any voluntary reduction(s) taken in previous even numbered year(s). If in an even numbered year, the political subdivision wishes to no longer use the lowered tax rate ceiling to calculate its tax rate, it can hold a public hearing and pass a resolution, a policy statement, or an ordinance justifying its action prior to setting and certifying its tax rate. The information in the Informational Data, at the end of these forms, provides the rate that would be allowed had there been no previous voluntary reduction(s) taken in an even numbered year(s).

For Political Subdivision Use in Calculating its Tax Rate

- A. Prior year tax rate ceiling as defined in Chapter 137, RSMo, revised if the prior year data changed or a voluntary reduction was taken in a non-reassessment year (Prior year Summary Page, Line F minus Line H in odd numbered year or prior year Summary Page, Line F in even numbered year) 0.3701
B. Current year rate computed pursuant to Article X, Section 22, of the Missouri Constitution and Section 137.073, RSMo, if no voter approved increase (Form A, Line 18) 0.3701
C. Amount of rate increase authorized by voters for current year if same purpose. (Form B, Line 7)
D. Rate to compare to maximum authorized levy to determine tax rate ceiling (Line B if no election, otherwise Line C) 0.3701
E. Maximum authorized levy the most recent voter approved rate 0.5000
F. Current year tax rate ceiling maximum legal rate to comply with Missouri laws Political subdivisions tax rate (Lower of Line D or E) 0.3701
G1. Less required sales tax reduction taken from tax rate ceiling (Line F), if applicable
G2. Less 20% required reduction 1st class charter county political subdivision NOT submitting an estimated non-binding tax rate to the county(ies) taken from tax rate ceiling (Line F)
H. Less voluntary reduction by political subdivision taken from the tax rate ceiling (Line F) WARNING: A voluntary reduction taken in an even numbered year will lower the tax rate ceiling for the following year.
I. Plus allowable recoupment rate added to tax rate ceiling (Line F) If applicable, attach Form G or H.
J. Tax rate to be levied (Line F - Line G1 - Line G2 - Line H + Line I)
AA. Rate to be levied for debt service, if applicable (Form C, Line 10)
BB. Additional special purpose rate authorized by voters after the prior year tax rates were set. (Form B, Line 7 if a different purpose)

Certification

I, the undersigned, (Office) of (Political Subdivision) levying a rate in (County(ies)) do hereby certify that the data set forth above and on the accompanying forms is true and accurate to the best of my knowledge and belief.

Please complete Line G through BB, sign this form, and return to the county clerk(s) for final certification.

(Date) (Signature) (Print Name) (Telephone)

Proposed rate to be entered on tax books by county clerk

based on certification from the political subdivision: Lines J AA BB

Section 137.073.7 RSMo, states that no tax rate shall be extended on the tax rolls by the county clerk unless the political subdivision has complied with the foregoing provisions of this section.

(Date) (County Clerk's Signature) (County) (Telephone)



PRO FORMA - STATE AUDITOR'S REVIEW OF DATA SUBMITTED

8/11/2022

Form A

(2022)

For Political Subdivisions Other Than School Districts Levying a Single Rate on All Property

City of Byrnes Mill 09-050-0013 General Revenue
Name of Political Subdivision Political Subdivision Code Purpose of Levy

The final version of this form MUST be sent to the county clerk.

Computation of reassessment growth and rate for compliance with Article X, Section 22, and Section 137.073, RSMo.

1. (2022) Current year assessed valuation

Include the current state and locally assessed valuation obtained from the county clerk, county assessor, or comparable office finalized by the local board of equalization.

(a) 39,541,417 (Real Estate) + (b) 12,231,932 (Personal Property) = 51,773,349 (Total)

2. Assessed valuation of new construction & improvements

2(a) - Obtained from the county clerk or county assessor

2(b) - increase in personal property, use the formula listed under Line 2(b)

(a) 93,400 (Real Estate) + (b) 838,612 (Line 1(b) - 3(b) - 5(b) + 6(b) + 7(b) If Line 2b is negative, enter zero) = 932,012 (Total)

3. Assessed value of newly added territory

obtained from the county clerk or county assessor

(a) 0 (Real Estate) + (b) 0 (Personal Property) = 0 (Total)

4. Adjusted current year assessed valuation

(Line 1 total - Line 2 total - Line 3 total)

50,841,337

5. (2021) Prior year assessed valuation

Include prior year state and locally assessed valuation obtained from the county clerk, county assessor, or comparable office finalized by the local board of equalization.

NOTE: If this is different than the amount on the prior year Form A, Line 1, then revise the prior year tax rate form to recalculate the prior year tax rate ceiling. Enter the revised prior year tax rate ceiling on this year's Summary Page, Line A.

(a) 39,265,717 (Real Estate) + (b) 11,393,320 (Personal Property) = 50,659,037 (Total)

6. Assessed value of newly separated territory

obtained from the county clerk or county assessor

(a) 0 (Real Estate) + (b) 0 (Personal Property) = 0 (Total)

7. Assessed value of property locally assessed in prior year, but state assessed in current year

obtained from the county clerk or county assessor

(a) 0 (Real Estate) + (b) 0 (Personal Property) = 0 (Total)

8. Adjusted prior year assessed valuation

(Line 5 total - Line 6 total - Line 7 total)

50,659,037



PRO FORMA - STATE AUDITOR'S REVIEW OF DATA SUBMITTED

8/11/2022

Form A

(2022)

For Political Subdivisions Other Than School Districts Levying a Single Rate on All Property

City of Byrnes Mill 09-050-0013 General Revenue
Name of Political Subdivision Political Subdivision Code Purpose of Levy

The final version of this form MUST be sent to the county clerk.

Computation of reassessment growth and rate for compliance with Article X, Section 22, and Section 137.073, RSMo.

Information on this page takes into consideration any voluntary reduction(s) taken in previous even numbered year(s). If in an even numbered year, the political subdivision wishes to no longer use the lowered tax rate ceiling to calculate its tax rate, it can hold a public hearing and pass a resolution, a policy statement, or an ordinance justifying its action prior to setting and certifying its tax rate. The information in the Informational Data, at the end of these forms, provides the rate that would be allowed had there been no previous voluntary reduction(s) taken in an even numbered year(s).

For Political Subdivision Use in Calculating its Tax Rate

Table with 2 columns: Description and Value. Rows include: 9. Percentage increase in adjusted valuation (0.3599%), 10. Increase in Consumer Price Index (CPI) (7.0000%), 11. Adjusted prior year assessed valuation (50,659,037), 12. (2021) Tax rate ceiling from prior year (0.3701), 13. Maximum prior year adjusted revenue (187,489), 14. Permitted reassessment revenue growth (0.3599%), 15. Additional revenue permitted (675), 16. Total revenue permitted in current year (188,164), 17. Adjusted current year assessed valuation (50,841,337), 18. Maximum tax rate permitted by Article X, Section 22, and Section 137.073, RSMo (0.3701).

* To compute the total property tax revenues billed for the current year (including revenues from all new construction and improvements and annexed property), multiply Line 1 by the rate on Line 18 and divide by 100. The property tax revenues billed would be used in estimating budgeted revenues.



PRO FORMA - STATE AUDITOR'S REVIEW OF DATA SUBMITTED

8/11/2022

Informational Data

(2022)

For Political Subdivisions Other Than School Districts Levying a Single Rate on All Property

City of Byrnes Mill

09-050-0013

General Revenue

Name of Political Subdivision

Political Subdivision Code

Purpose of Levy

This page shows the information that would have been on the line items for the Summary Page, Form A, and/or Form B had no voluntary reduction(s) been taken in prior even numbered year(s). The information on this page should not be used in the current year unless the taxing authority wishes to reverse any voluntary reduction(s) taken in prior even numbered year(s) and follows the following steps in an even numbered year.

- Step 1 The governing body should hold a public hearing and adopt a resolution, a policy statement, or an ordinance justifying its action prior to setting and certifying its tax rate.
Step 2 Submit a copy of the resolution, policy statement, or ordinance to the State Auditor's Office for review.

Based on Prior Year Tax Rate Ceiling as if No Voluntary Reductions were Taken

Informational Summary Page

Table with 2 columns: Description (A-F) and Value (0.3701, 0.3701, 0.3701, 0.5000, 0.3701)

Informational Form A

Table with 2 columns: Description (9-18) and Value (0.3599%, 7.0000%, 50,659,037, 0.3701, 187,489, 0.3599%, 675, 188,164, 50,841,337, 0.3701)

Informational Form B

Table with 2 columns: Description (6-7) and Value (blank)



COUNTY OF JEFFERSON

Ken Waller
County Clerk

COUNTY CLERK'S OFFICE
ADMINISTRATION CENTER
729 MAPLE STREET/PO BOX 100
HILLSBORO MO 63050
636-797-5486
FAX 636-797-5360
COUNTYCLERK@JEFFCOMO.ORG

August 11, 2022

TO: Jefferson County Political Subdivisions
FROM: Jeannie Goff, Chief of Staff
RE: Tax Rates

Enclosed is the Pro Forma submitted by the State Auditor's Office. Please complete it and return it no later than October 1, 2022.

- When completing the Pro Forma, it is important that Line J on the Summary page for each fund is filled in and lines AA and BB must also be completed, if applicable. Completing these lines informs this office what levy your district is certifying.
- Make sure that you sign and complete the 'Certification' top portion on the bottom of each summary page.

In addition, each district must submit one of the following as specified:

- **Cities** – "City Clerk Report to County Clerk"
- **Schools** – Estimation of Required Taxes Report
- **All Other Districts** - Ordinance/Order or a statement fixing ad valorem property tax rates on district letterhead

Although the deadline to certify your tax rate is October 1, 2022, it is strongly recommended that each district certifies their proposed tax levy to this office as soon as possible so that the tax rates can be certified, and tax bills generated.

Your prompt cooperation in this process is appreciated. If you have any questions, please feel free to contact this office @ 636-797-5483 or by email (jgoff@jeffcomo.org).

Valuation Summary by District

Jefferson County

Form 11a

District: CITBY - CITY OF BYRNESMILL

REAL ESTATE

Unincorporated Values Appraised Values

	Appraised Values			Assessed Values			Assess Counts	New Const.
	Land	Building	Totals	Land	Building	Totals		
Agriculture	0	0	0	0	0	0	0	0
Commercial	0	0	0	0	0	0	0	0
Residential	32,600	0	32,600	0	0	0	0	0
RR&Utility						0		0
State RR & U						1,686,717		
Totals	32,600	0	32,600	0	0	1,686,717	0	0

Incorporated Values Appraised Values

	Appraised Values			Assessed Values			Assess Counts	New Const.
	Land	Building	Totals	Land	Building	Totals		
Agriculture	358,900	90,500	449,400	43,500	10,900	54,400	36	0
Commercial	5,523,700	6,289,800	11,813,500	1,767,500	2,012,700	3,780,200	39	0
Residential	28,266,000	150,873,800	179,139,800	5,353,900	28,666,200	34,020,100	1,055	93,400
RR&Utility						0		0
State RR & U						0		
Totals	34,148,600	157,254,100	191,402,700	7,164,900	30,689,800	37,854,700	1,130	93,400

Total Values

	Appraised Values			Assessed Values			Assess Counts	New Const.
	Land	Building	Totals	Land	Building	Totals		
Agriculture	358,900	90,500	449,400	43,500	10,900	54,400	36	0
Commercial	5,523,700	6,289,800	11,813,500	1,767,500	2,012,700	3,780,200	39	0
Residential	28,298,600	150,873,800	179,172,400	5,353,900	28,666,200	34,020,100	1,055	93,400
RR&Utility						0		0
State RR & U						1,686,717		
Totals	34,181,200	157,254,100	191,435,300	7,164,900	30,689,800	39,541,417	1,130	93,400

TIF

	TIF Increment	Value Less TIF
Agriculture	0	54,400
Commercial	0	3,780,200
Residential	0	34,020,100
RR&Utility		0
State RR & U		1,686,717
Totals	0	39,541,417

Personal Property

Description	Quantity	Value	Waivers
O - Farm Tractors	10	2,550	0
Totals for Farm Machinery	10	2,550	0
A - Autos	15	1,500	9
AUTO	787	1,817,000	286
BOATS	121	143,480	1
C - Trucks (Up to 1 Ton)	22	111,610	10
CAMPER	78	274,710	0
D - Big Trucks (over 1 ton)	9	6,340	0
E - Motorcycles	14	6,070	1
G - Airplanes	1	1,000	0
HVY/TRUCK	23	105,350	13
I - Campers	7	13,350	0
J - Boats	37	15,590	0
JETSKI	11	4,090	0
K - Boat Motors	11	1,310	0
L - Boat Trailers	6	1,380	1
L - Utility Trailers	3	3,620	1
MOTORCYCLE	156	203,120	5
MOTORS	104	90,960	0
R/V	12	168,900	0
TRAILER	413	53,510	21

Valuation Summary by District

Jefferson County

Form 11a

Personal Property

<u>Description</u>	<u>Quantity</u>	<u>Value</u>	<u>Waivers</u>
TRUCK/SUV	1,524	7,391,870	267
Totals for Vehicles	3,354	10,414,760	615
M - Mobile Home	305	1,257,100	0
Totals for Manufactured Homes	305	1,257,100	0
B - Historical Veh.	16	1,600	0
Totals for Historic Vehicles & Aircraft	16	1,600	0
N - Heavy Equipment	8	33,490	0
Railroad & Utilities State	0	187,072	0
Z - Business Value	100	335,360	0
Totals for Other Personal Property	108	555,922	0
Totals for CITBY - CITY OF BYRNESMILL	3,793	12,231,932	615

	<u>Real Estate</u>	<u>Personal Property</u>	<u>Valuation</u>
Assessed	37,854,700	12,044,860	49,899,560
Operating RR & Utility	0	0	0
Non Operating RR & Utility	0	0	0
Operating State RR & U	1,686,717	187,072	1,873,789
Non Operating State RR & U +	0	0	0
TIF Increment -	0		0
Total	39,541,417	12,231,932	51,773,349

2022 TAX LEVY REPORT OF CITY CLERK TO THE COUNTY CLERK

(Name of Municipality)

I, _____, City Clerk do hereby certify that the following is a true list of the rates of levy for General and other purposes contained in Tax Levy Ordinance No. _____ Passed _____.

FOR GENERAL AND MAINTENANCE PURPOSES ONLY	RATE	FOR BOND SINKING AND INTEREST	RATE
CITY GENERAL FUND		WATER	
ADDITIONAL GENERAL RATE VOTED*		LIGHT	
LIBRARY		PARK	
PARK		STREET	
BOND		SEWER	
STREET LIGHT			
WATER			
SEWER			
TOTAL	\$	TOTAL	\$

2022 TOTAL RATE FOR ALL PURPOSES _____

*Additional General Rate voted at Election on _____ years voted _____

Certified this _____ day of _____, 2022.

X _____
City Clerk

The information requested is a statutory requirement under Section 67.110 RSMo. Please complete the required information and return **prior to October 1st** in order to comply with the statutory requirement. It will not be valid otherwise.

This certificate is used by the County Clerk as his/her authority for extending city tax levies against the property of Railroad and Utility Companies carried on the RailRoad Tax Book. Without this information, the extension of taxes against this type property cannot be made.

**Complete and return this form to: KEN WALLER
JEFFERSON COUNTY CLERK
PO BOX 100
HILLSBORO MO 63050**



COUNTY OF JEFFERSON

Ken Waller
County Clerk

COUNTY CLERK'S OFFICE
ADMINISTRATION CENTER
729 MAPLE STREET/PO Box 100
HILLSBORO MO 63050
636-797-5486 / FAX 636-797-5360
COUNTYCLERK@JEFFCOMO.ORG

August 11, 2022

To: Taxing Entity

From: Ken Waller, Jefferson County Clerk
Jeannie Goff, Chief of Staff

Re: 2022 Certification after Board of Equalization

Enclosed you will find the second aggregate of assessed values as certified to this office by the State Tax Commission of Missouri and the Jefferson County Assessor's Office. The County Clerk's Office is processing the documents and information necessary to set tax rates for the 2022 year. These values will be sent to the State Auditor's office for preparation of the ProFormas.

If your district has a debt service levy, please submit a debt service questionnaire to this office.

Once the ProFormas are received by the County Clerk's office, they will be forwarded to your jurisdiction immediately. The tax rates for all political subdivisions within Jefferson County must be set no later than October 1, 2022.

Should you have any questions regarding this process, please do not hesitate to contact this office at (636) 797-5483.



COUNTY OF JEFFERSON

Ken Waller
County Clerk

COUNTY CLERK'S OFFICE
ADMINISTRATION CENTER
729 MAPLE STREET/PO BOX 100
HILLSBORO MO 63050
636-797-5486
FAX 636-797-5360
COUNTYCLERK@JEFFCOMO.ORG

CERTIFICATION

I, Ken Waller, being the County Clerk of the County of Jefferson, hereby certify the enclosed to be a true copy of the total Assessed Valuations, certified after Board of Equalization by the County Assessor to this office on the 11th day of August, 2022.

In Witness Whereof, I have hereunto set my hand and affixed the seal of Jefferson County at my office in Hillsboro, this 11th day of August 2022.



Ken Waller

Ken Waller
Jefferson County Clerk

Jannie Goff

By: Jannie Goff
Chief of Staff

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Amy Kennedy
City Of Byrnes Mill
141 Osage Executive Cir
Byrnes Mill, MO 63051-1383

Public Hearing

The Board of Alderpersons of the City of Byrnes Mill, MO has called for a Public Hearing on September 21, 2022, at 6:45 pm to be conducted via Zoom video conference. The purpose of the hearing is to consider setting the tax levy. All interested parties are urged to attend.

Join Zoom Meeting at

<https://us02web.zoom.us/j/82595968723>

Meeting ID: 825 9596 8723

One tap mobile

+13126266799, 82595968723# US

(Chicago)

+16469313860, 82595968723# US

Dial by your location:

+1 646 931 3860 US

Meeting ID: 825 9596 8723

12150848 Jeff Co Sept 2, 2022

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PO #	
Order #	12150848
Placement	Countian Jefferson (MO) Government Hearings and Minutes
Schedule	9/2/2022 - 9/2/2022
# of Times	1 inserts
Base Charge*	15.75
Add'l Charges/Disc*	0.00
Payment Amount	0.00

TOTAL: **15.75**

(Not an Invoice)

ORDER KEYWORDS:

PUBLIC HEARING THE BOARD OF ALDERPERSONS OF THE CITY OF BYRNES MILL, MO HAS CALLED FOR A PUBLIC HEARING ON SEPTEMBER 21, 2022, AT 6:45 PM TO BE CONDUCTED VIA ZOOM VIDEO CONFERENCE. THE PURPOSE OF THE HEARING IS TO CONSIDER SETTING THE TAX LEVY. ALL INTER

Anchor Rate:	\$15.75
Subsequent Rate:	\$0.00

**Changes to this order may result in pricing changes.*

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